



**THERE ARE SIGNIFICANT CHANGES TO THE FORMS AND INSTRUCTIONS BECAUSE OF THE CASE RECORDS PUBLIC ACCESS POLICY OF THE UNIFIED JUDICIAL SYSTEM OF PENNSYLVANIA. THESE CHANGES WERE EFFECTIVE JANUARY 6, 2018. READ THE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE FORMS.**

**MOTION TO WAIVE SEMINAR REQUIREMENT IN CUSTODY, DIVORCE OR SUPPORT CASES INSTRUCTIONS**

*IT IS STRONGLY RECOMMENDED THAT YOU CONSULT AN ATTORNEY*

**DISCLAIMER**

**THE SELF HELP CENTER STAFF AND THE STAFF IN ANY COURT OFFICE ARE NOT PERMITTED TO GIVE YOU LEGAL ADVICE. THE INFORMATION CONTAINED IN THE SELF-HELP CENTER PACKETS IS NOT A SUBSTITUTE FOR PROFESSIONAL LEGAL ADVICE. THE COURT ASSUMES NO RESPONSIBILITY AND ACCEPTS NO LIABILITY FOR ACTIONS TAKEN BY USERS OF THESE DOCUMENTS, INCLUDING RELIANCE ON THEIR CONTENTS. IF YOU WANT TO OBTAIN THE SERVICES OF AN ATTORNEY BUT DO NOT KNOW WHOM TO CONTACT, YOU MAY CALL THE DAUPHIN COUNTY LAWYER REFERRAL SERVICE AT (717) 232-7536.**

**Parties are required to attend the Seminar for Parents in Conflict and Change if they have not attended the Seminar within the past 12 months and are involved in the following types of cases:**

- Custody Case
- Divorce case where the parties are the parents to a child(ren) under the age of 18
- Child support case where an appeal has been filed

The Court will entertain a Motion to Waive Seminar Attendance in certain situations where attendance is a hardship or the moving parent in a divorce has attended but the other parent has not and the entry of a divorce decree is on hold for this reason.

This form should not be filed just because the parent does not want to attend the Seminar. There must be a very good reason for the Court to excuse this requirement.

**ORDER PAGE**

- Complete the name of the case as it appears on other filings and fill in the docket number.

**DO NOT FILL ANY OF THE CHECK BOXES OR THE BLANK LINES ON THE ORDER PAGE.**

- Complete the Distribution section by writing your name and address and the name(s) and address(es) for all attorneys or self-represented parties.

If this is a custody, divorce, or support case, you are a victim of abuse and the other party is the abuser and you do not want the other party to know your contact information, write “See CIF Abuse Victim Addendum” and complete the Confidential Information Form (CIF) Abuse Victim Addendum. This form is to be filed with the Prothonotary or the Domestic Relations Office and should not be sent to the other party(ies). This contact information will only be available to the Court and Court staff. **If you print out the Motion to Waive Seminar Requirement in Custody, Divorce or Support Cases packet from the Self Help Center page of the Dauphin County website, the Confidential Information Form Abuse Victim Addendum is not included. You must print out this form in accordance with the instructions appearing on the webpage.**

**MOTION TO WAIVE SEMINAR ATTENDANCE REQUIREMENT**

- Complete the name of the case as it appears on other filings and fill in the docket number.

1. In paragraph 1, enter the dates you and the other party(ies) were ordered to attend the Seminar for Families in Conflict and Change.
  2. In paragraph 2, Check only one box. If you check the third or fourth box, write your reasons.
- Sign and print your name and write the date. Complete the Certification.

### **CERTIFICATE OF SERVICE**

You must send a copy of the motion to all attorneys or self-represented parties that are involved with your case. Complete the certificate of service form by writing the date you mailed the motion and proposed order to all other parties/attorneys and their name(s) and address(es) as addressed on the envelope(s).

**IF YOU COMPLETE A CONFIDENTIAL INFORMATION FORM (CIF) ABUSE VICTIM ADDENDUM, DO NOT SEND THE CIF ABUSE VICTIM ADDENDUM TO THE OTHER PARTIES OR ATTORNEYS.**

### **FILING INSTRUCTIONS**

File an original and a copy of the Motion to Waive Seminar Requirement in Custody, Divorce or Support Cases in the appropriate filing office:

- If your case is a custody or divorce matter, file in the Prothonotary's Office which is located on the first floor of the Dauphin County Courthouse.
- If your case is a child support matter, file in the Domestic Relations Office located on the 8<sup>th</sup> floor, 25 South Front Street, Harrisburg, PA.



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**MOTION TO WAIVE SEMINAR REQUIREMENT IN CUSTODY, DIVORCE OR SUPPORT CASES FORMS**

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\_\_\_\_\_  
Plaintiff

IN THE COURT OF COMMON PLEAS OF  
DAUPHIN COUNTY, PENNSYLVANIA

v.

NO. \_\_\_\_\_  
(Docket Number)

\_\_\_\_\_  
Defendant

**ORDER**

AND NOW, THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. upon consideration of the attached Motion to Waive Seminar Attendance Requirement, it is hereby ordered as follows:

- Motion to Waive Seminar Attendance Requirement is GRANTED and permission to file a Praecipe to Transmit Record in the above-captioned divorce action is granted.
- Motion to Waive Seminar Attendance Requirement is GRANTED and requesting party is permitted to attend a similar seminar near their residence. The Certificate of Completion must be filed in the appropriate filing office.
- Motion to Waive Seminar Attendance Requirement is GRANTED and requesting party is permitted to complete a home study. The requesting party must contact PACER to request a home study.
- Motion to Waive Seminar Attendance Requirement is GRANTED and requesting party may complete an online course. The Certificate of Completion must be filed in the appropriate filing office.
- Motion to Waive Seminar Attendance Requirement is GRANTED.
- Motion to Waive Seminar Attendance Requirement is DENIED.

BY THE COURT:

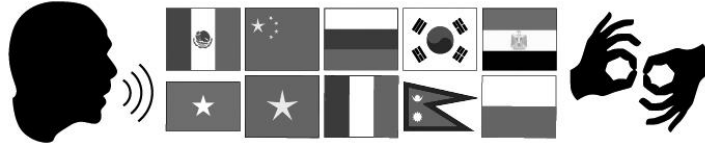
\_\_\_\_\_  
Judge

Distribution:

\_\_\_\_\_  
Your name and address or if an abuse victim, write "See CIF Abuse Victim Addendum." See Instructions for more information.

\_\_\_\_\_  
Other Parties or attorneys' names and addresses.

# Notice of Language Rights



Language Access Coordinator  
Dauphin County Court of Common Pleas  
101 Market Street, 3rd Floor Court Administrator's Office  
Harrisburg, PA 17101  
interpreterrequest@dauphinc.org  
(717) 780-6640

**English:** You have the right to an interpreter at no cost to you. To request an interpreter, please inform court staff using the contact information provided at the top of this notice.

**Spanish/Español:** Usted tiene derecho a un intérprete libre de costo. Para solicitar un intérprete favor de informárselo al personal judicial utilizando la información provista en la parte superior de este aviso.

**Mandarin/Cantonese Simplified Chinese/普通话/粤语简体中文:** 您有权获得免费的口译员服务。若需要口译员，请使用本通知上方提供的联系信息通知法院工作人员。

**Mandarin/Cantonese Traditional Chinese/普通話/廣東話繁體中文:** 您有權要求免費傳譯服務。如欲要求傳譯服務，請參閱本通知頂部的聯絡資料，通知法庭職員。

**العربية/Arabic:** يحق لك الحصول على مترجم دون دفع أي تكلفة من جانبك. اطلب مترجم، يُرجى إعلام موظفي المحكمة باستخدام معلومات الاتصال المقدمة في الجزء العلوي من هذا الإشعار.

**Russian/Русский:** У вас есть право на бесплатные услуги переводчика. Заявка на переводчика подается в суд по адресу, телефону или эл. почте, указанным выше в заголовке этого уведомления.

**Vietnamese/Tiếng Việt:** Quý vị có quyền được một thông dịch viên giúp mà không tốn chi phí nào cả, xin hãy báo cho nhân viên tòa án dùng thông tin liên lạc có ở trên đầu thông báo này.

**Nepali/नेपाली:** तपाईंको निःशुल्क रूपमा भाषा अनुवादक राख्न पाउने अधिकार छ। अनुवादकको लागि अनुरोध गर्न, यस सूचनाको माथि दिइएको सम्पर्क जानकारी भरेर अदालतका कर्मचारीहरूलाई जानकारी दिनुहोस्।

**Korean/한국어:** 귀하는 비용에 대한 부담 없이 통역 서비스를 받을 권리가 있습니다. 통역 서비스를 요청하려면 본 통지서의 상단에 기재된 연락처를 통해 법원 직원에게 알리십시오.

**Polish/Polski:** Ma Pan/Pani prawo do nieodpłatnego skorzystania z usług tłumacza ustnego. Aby zwrócić się o wsparcie ze strony tłumacza ustnego, proszę skontaktować się z pracownikami sądu, korzystając z danych znajdujących się w górnej części niniejszego dokumentu.

**Pakistan/پنجابی/Punjabi:** تہاڈے کول بغیر ادائیگی کیتیاں اک مترجم حاصل کرن دا حق اے۔ مترجم دی درخواست کرن لئی، میربانی کر کے ایس نوٹس دے اوتے فراہم کیتیاں رابطے دیاں معلومات نوں ورتدیاں عدالت دے عملے نوں اطلاع دوو۔

**Punjabi/ਪੰਜਾਬੀ/India:** ਤੁਹਾਨੂੰ ਇਕ ਦੁਭਾਸ਼ੀਆ ਹਾਸਲ ਕਰਨ ਦਾ ਹੱਕ ਹੈ, ਜਿਸ ਦੀ ਤੁਹਾਨੂੰ ਕੋਈ ਲਾਗਤ ਨਹੀਂ ਲੱਗੇਗੀ। ਦੁਭਾਸ਼ੀਏ ਲਈ ਬੇਨਤੀ ਕਰਨ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰ ਕੇ ਅਦਾਲਤ ਦੇ ਅਮਲੇ ਨੂੰ ਜਾਣੂ ਕਰਵਾਓ ਤੇ ਇਸ ਲਈ ਇਸ ਨੋਟਿਸ ਦੇ ਸਿਖਰ ਉਤੇ ਦਿੱਤੀ ਸੰਪਰਕ ਜਾਣਕਾਰੀ ਦਾ ਇਸਤੇਮਾਲ ਕਰੋ।

**Portuguese/Português:** Você tem direito a um intérprete gratuitamente. Para solicitar um intérprete, informe à nossa equipe usando os dados de contato mostrados na parte superior deste aviso.

**Somali/Somaali:** Waxaad xaq u leedahay in lagu turjumo lacag la'aan ah. Si aad u codsato turjumaanka, fadlan u sheeg maxkamadda shaqaalaha adiga oo isticmaala macluumaadka ciwaanka kor lagu siiyay ee ogeysiiskaan.

**Haitian Creole/Kreyòl Avisyen:** Ou gen dwa resevwa sèvis yon entèprèt gratis. Pou mande pou yon entèprèt, tanpri fè manm pèsònèl tribinal la konnen lè ou sèvi avèk enfòmasyon an yo te bay ou nan tèt avi sa a.

**French/Français:** Vous avez le droit de bénéficier gratuitement de l'assistance d'un interprète. Pour en faire la demande, veuillez en informer le personnel du tribunal à l'aide des coordonnées indiquées en haut de page.

\_\_\_\_\_  
Plaintiff

IN THE COURT OF COMMON PLEAS OF  
DAUPHIN COUNTY, PENNSYLVANIA

v.

NO. \_\_\_\_\_  
(Docket Number)

\_\_\_\_\_  
Defendant

**MOTION TO WAIVE SEMINAR ATTENDANCE REQUIREMENT**

AND NOW COMES \_\_\_\_\_ who files this Motion to Waive Seminar Attendance Requirement and alleges as follows:

1. I was ordered to attend the Seminar for Families in Conflict and Change on \_\_\_\_\_ and the opposing party was ordered to attend the Seminar on \_\_\_\_\_.

2. **Check only one box.**

I attended the Seminar on \_\_\_\_\_ but the opposing party has not attended the seminar to date despite being so ordered and their failure to attend the Seminar is preventing the entry of the divorce decree.

I did not attend the Seminar as ordered since I live more than fifty miles from the Dauphin County Courthouse. I request permission to attend a similar Seminar where I live. I will file the certificate of completion with the appropriate filing office.

I am unable to attend the Seminar at the Dauphin County Courthouse for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I request permission to complete the requirement with a home study course. If

permitted, I will contact PACER and register for a home study course or I will complete an alternate online course. I will file the Certificate of Attendance in the appropriate filing office.

I did not attend the Seminar and request that the requirement be waived for the following reasons:

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I verify that the statements made in the Motion to Waive Seminar Attendance Requirement are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Your Signature)

\_\_\_\_\_  
Print Name

**CERTIFICATION**

I, \_\_\_\_\_, certify that this Motion to Waive Seminar Requirement complies with the provisions of the *Case Records Public Access Policy of the Unified Judicial System of Pennsylvania* that require filing confidential information and documents differently than non-confidential information and documents.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Your Signature)

\_\_\_\_\_  
Print Name



