

# PAYMENT INSTRUCTIONS FOR FINES, COSTS, RESTITUTION, AND SUPERVISION FEES

## IN-PERSON PAYMENT INSTRUCTIONS AT DAUPHIN COUNTY COURTHOUSE OR AT ADULT PROBATION (GIBSON)

- **DAUPHIN COUNTY COURTHOUSE, 101 MARKET STREET, BASEMENT, HARRISBURG, PA**  
Hours: 8:00 a.m. to 4:00 p.m. MONDAY-FRIDAY **Closed 12:00 p.m. to 1:00 p.m.**
- **ADULT PROBATION, 917 GIBSON BLVD., HARRISBURG, PA**  
Hours: 8:00 a.m. to 4:00 p.m. MONDAY-FRIDAY **Closed 1:00 p.m. to 2:00 p.m.**
- **ACCEPTABLE FORMS OF PAYMENTS ARE CASH, MONEY ORDERS, CERTIFIED CHECKS, BUSINESS CHECKS, AND PAYROLL DEDUCTIONS. PERSONAL CHECKS ARE NOT ACCEPTED.**
- **PLEASE HAVE YOUR DOCKET NUMBERS READY FOR THE PAYMENT CLERK. BEGINNING JANUARY 1, 2022, A FEE OF \$1.00 WILL BE CHARGED IF YOU DO HAVE YOUR DOCKET NUMBERS FOR THE PAYMENT CLERK.**
- **ALL COINS MUST BE IN WRAPPERS AND CANNOT EXCEED \$10.00. ALL BILLS ARE TO BE IN THE LARGEST DENOMINATION POSSIBLE.**

## MAILED PAYMENT INSTRUCTIONS

- **ALL MAILED PAYMENTS MUST BE ADDRESSED TO: BUREAU OF FINES AND COSTS, DAUPHIN COUNTY COURTHOUSE, BASEMENT, 101 MARKET STREET, HARRISBURG, PA 17101**
- **YOUR NAME, RETURN ADDRESS, AND DOCKET NUMBER MUST BE ON THE MONEY ORDER OR CERTIFIED CHECK.**
- **ALL MONEY ORDERS MUST BE MADE PAYABLE TO FINES AND COSTS.**

## CREDIT CARD PAYMENT INSTRUCTIONS

- Credit Card payments are accepted online at <http://ujportal.pacourts.us> and [www.dauphincountyfinesandcosts.com](http://www.dauphincountyfinesandcosts.com).

### **THE FINES AND COSTS OFFICE DOES NOT ACCEPT THE FOLLOWING PAYMENTS:**

1. **DOMESTIC RELATIONS** PAYMENTS (PAYMENTS FOR DOMESTIC RELATIONS OBLIGATIONS SHOULD BE MADE AT THE DOMESTIC RELATIONS OFFICE, 8<sup>TH</sup> FLOOR, 25 SOUTH FRONT STREET, HARRISBURG, PA)
2. **PAYMENTS FOR CLIENTS IN STATE CORRECTIONAL INSTITUTIONS.**
3. **PAYMENTS OWED FOR PROTECTION FROM ABUSE (PFA) ACTIONS** (PAYMENTS FOR PFA MATTERS SHOULD BE MADE AT THE DAUPHIN COUNTY PROTHONOTARY'S OFFICE, 101 MARKET STREET, 1<sup>ST</sup> FLOOR, HARRISBURG, PA)