



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **LEGISLATIVE MEETING**

**MARCH 26, 2025**

**10:00 A.M.**

### **MEMBERS PRESENT**

Justin Douglas, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

### **STAFF PRESENT**

Eric Hagarty, Chief Clerk; Vincent L. Paese, Deputy Chief Clerk; Matthew L. Owens, Esq., Solicitor; Mary Bateman, Controller; Christopher Davis, Director of Budget & Finance; Faye Fisher, Director of Human Resources; Kelly Torres, Solicitor's Office; Guy Beneventano, Solicitor; Randie Yeager, Director of Human Services; Sam Kupfner, Solicitor's Office; Holly Martz, Tax Claim; Anthea Stebbins, Director of Parks & Recreation; Josh Reager, Public Safety; Marisa Miller, District Attorney's Office; Tanna Henry, District Attorney's Office; Jennifer Simpson, Courts; Chris Spackman, Director of Elections; Robert Morgan, Human Resources; Bob Evans, Information Technology; Jean Marfizo King, Register of Wills; Dan Robinson, Commissioners' Office; Chris Corrado, Commissioners' Office; Alyson Wert, Commissioners' Office; Julie Mackey, Commissioners' Office; and Jessica Spandler, Commissioners' Office

### **GUESTS PRESENT**

Pamela Parson, Onah Ossai, Gina Vazquez, John Doug Herty, Kelly Gollidi, Steph Eisanbi, Pam Haddod, Derrick James, Geri Forrest, Edith Cook, Latoya Ray, Simon Dietz

### **MINUTES**

### **CALL TO ORDER**

Mr. Douglas, Chairman of the Board, called the meeting to order at 10:00 a.m.

## **MOMENT OF SILENCE**

Everyone observed a moment of silence.

## **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

## **PUBLIC PARTICIPATION**

Onah Ossai – Questioned Item #41 on the agenda – Genesis House. Is there money involved that is coming back since we are amending the contract?

Ms. Randie Yeager – Director of Human Services came forward. The Genesis House has not been providing work at the Work Release center for some time. There is another provider providing services and has staff. There is no money to return because there was no money being paid out to them. We only pay out when services are rendered.

## **APPROVAL OF MINUTES**

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the March 5, 2025, Workshop Meeting Minutes and the March 12, 2025, Legislative Meeting Minutes.**

**Question:** Mr. Douglas – Aye; Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

**It was moved by Ms. Bateman and seconded by Mr. Pries that the Board approve the March 12, 2025, Salary Board Meeting Minutes.**

**Question:** Mr. Douglas – Aye; Mr. Pries– Aye; and Mr. Hartwick – Aye; and Ms. Bateman – Aye; motion carried.

## **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

Mr. Hagarty reported there was a meeting held on March 25, 2025, to obtain advice of legal counsel regarding consideration on the purchase and lease of real property, bond proceeds, changing federal policies, tax assessment and personnel matters.

## **DEPARTMENT DIRECTORS/GUESTS**

1. Pennsylvania Treasury – Program Relationship Manager – Larry Booker

Mr. Booker talked about Keystone Scholars and over 2.7 million dollars is available for Dauphin County families for college & career Training. PA529 - Tax advantages available while saving

for college & career training. Highlighted the amount of unclaimed property that appears to belong to residents, businesses, non-profits, and governmental agencies in Dauphin County.

### **SALARY BOARD – FAYE FISHER**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

**It was moved by Mr. Hartwick and seconded by Ms. Bateman that the Board approve the Salary Board Packet.**

**Question:** Mr. Douglas – Aye; Mr. Pries– Aye; and Mr. Hartwick – Aye; and Ms. Bateman – Aye; motion carried.

Mr. Pries asked if all these items were within budget, Ms. Fisher said they are within department budgets. Mr. Pries also thanks Ms. Kelly Megonnel for cutting a position in her department.

### **HUMAN RESOURCES – FAYE FISHER**

Ms. Fisher asked that Items be approved on the Personnel Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve all items in the Personnel packet.**

**Question:** Mr. Douglas – Aye; Mr. Pries– Aye; and Mr. Hartwick – Aye; motion carried.

### **BUDGET & FINANCE – CHRISTOPHER DAVIS, BUDGET DIRECTOR**

#### **Investment Report**

Mr. Davis provided the following report:

### **Report from the Office of Budget & Finance**

March 26, 2025

#### **Account Transfers:**

<u>Date:</u>	<u>From:</u>	<u>To:</u>	<u>Amount:</u>
3/13/25	Concentration	Payables	\$ 4,195,631.75

3/19/25	Concentration	Payables	\$ 5,069,592.93
	Concentration	Payroll	\$ 2,707,107.83

**Wire Payments Since Last Report:** \$ 10,917,111.84

**Debt Service Payments Since Last Report:** \$ 82,508.40

#### **Term Investments:**

<u>Purchase</u>		<u>Financial</u>			<u>Maturity</u>
<u>Date:</u>	<u>Investment:</u>	<u>Institution:</u>	<u>Rate:</u>	<u>Initial Investment:</u>	<u>Date:</u>
	None				

#### **Investment Accounts:**

<u>Account:</u>	<u>Financial Institution:</u>	<u>APR:</u>	<u>Balance:</u>
**4860	PA INVEST	4.32%	\$ 30,407.02
	First National Bank	4.50%	\$ 28,683,690.03
**1209	S&T Bank	0.05%	\$ -
	Customers Bank	4.18%	\$ 36,549,455.19
**3023	PLGIT Prime	4.49%	\$ 2,622,200.75
**9210	Mid Penn Bank	0.50%	\$ -
**7194	Citizens Bank	0.10%	\$ 55,800.52
**5517	M&T Investment	4.18%	\$ 103,944.27
**3793	F&M Trust	4.41%	\$ 4,681,187.22
**7506	Old Dominion Bank	4.51%	\$ 15,929,343.49
**9449	Univest Bank	4.50%	\$ 16,825,875.10

#### **No T.R.A.N. Line of Credit required for 2025**

#### **Purchase Order Packet**

Mr. Davis reported there are no changes to the Purchase Order Packet.

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.**

**Question:** Mr. Douglas – Aye; Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

#### **CHIEF CLERK/CHIEF OF STAFF – ERIC HAGARTY**

Mr. Hagarty talked about the State of the County event, congratulated our new Information Technology Director Bob Evans, and mentioned that he is on the board for the Broad Street Market which has applied for Dauphin County gaming grants but told the Commissioners prior to being Chief Clerk but will recuse himself for all items regarding the Broad Street Market. Vince Paese will oversee the Broad Street Market grants when it comes to this matter. Lastly, he talked about the opioid grants that appear on the agenda today.

#### **SOLICITOR'S REPORT – MATTHEW L. OWENS, ESQ**

Mr. Owens reported that all Items are ready for your vote and consideration.

#### **MATTERS REQUIRING BOARD ACTION**

1. Satisfaction Piece for Shane C. Reider on property 537 Mountainview Road, Middletown, PA - \$3,000.00.
2. Satisfaction Piece for Yolainy Estel Abreu Corniel and Refael Cornell Duran on property 2230 Green Street, Harrisburg, PA - \$3,000.00.
3. Reimbursement Agreement (R25080003) for MPMS 120271 Dauphin County Bridge Bundle between Dauphin County and the Commonwealth of Pennsylvania Department of Transportation.
4. Agreement between Dauphin County (Tax Claim) and Crowne Plaza for use of the ballroom for the Judicial Tax Sale on June 18, 2025 - \$1,800.00.
5. Repository Bid received from Lesli L. Elby for parcel #08-008-064, 1722 Walnut Street, Harrisburg, PA - \$2,000.00.
6. Repository Bid received from Tonya Hymon for parcel #63-053-050, Frances Street, Swatara, PA - \$2,000.00.
7. Repository Bid received from Tonya Hymon for parcel #63-053-051, Frances Street, Swatara, PA - \$2,000.00.
8. Repository Bid received from Yslandy Pichardo Disla for parcel #02-043-050, 518 South 15<sup>th</sup> Street, Harrisburg, PA - \$2,000.00.
9. Repository Bid received from Yslandy Pichardo Disla for parcel #02-043-049, 516 South 15th Street, Harrisburg, PA - \$2,000.00.
10. Repository Bid received from Yslandy Pichardo Disla for parcel #02-043-048, 514 South 15th Street, Harrisburg, PA - \$2,000.00.
11. Refund of 2025 Recording Fees – parcel #63-080-030, property location: 679 South 82<sup>nd</sup> Street, Harrisburg - \$107.75.
12. Refund of 2025 Real Estate Taxes – parcel #02-011-032, property location: 248 Hummel Street, Harrisburg, PA - \$79.54.
13. Renewal of Hazmat Insurance Policy.
14. Agreement between Dauphin County (Parks & Recreation) and Mindburn Solutions for extending and enhancing the Wi-Fi in the Centennial Barn at Fort Hunter Park - \$15,391.58 –paid by the Dauphin County Community Fund.
15. Agreement between Dauphin County (Parks & Recreation) and Professional Cleaning Group of Central PA, LLC for janitorial services at Wildwood Park -

\$2,970.00 – until October 2025 –paid by the Dauphin County Community Fund.

16. Resolution #4-2025 for allowing alcohol consumption at Fort Hunter Park on June 14, July 19, August 10, September 6, and September 7, 2025.
17. Renewal Independent Contract Agreement between Dauphin County (Parks & Recreation) and Jason Haley for Fort Hunter Day on September 21, 2025, \$200.00 - paid for by the Dauphin County Community Fund.
18. New Presenter Agreement between Dauphin County (Parks & Recreation) and Shawn Williams for Art In The Wild on April 2<sup>nd</sup> and April 4, 2025 - \$1,500.00 – paid for by the Dauphin County Community Fund.
19. New Performance Agreement between Dauphin County (Parks & Recreation) and Brian Labs for BrewFest Entertainment on July 19, 2025 - \$500.00 - paid for by the Dauphin County Community Fund.
20. New Performance Agreement between Dauphin County (Parks & Recreation) and Stephen Doemland for BrewFest Entertainment on July 19, 2025 - \$300.00 - paid for by the Dauphin County Community Fund.
21. New Performance Agreement between Dauphin County (Parks & Recreation) and Van Wagner for Fort Hunter Day on September 21, 2025 - \$450.00 - paid for by the Dauphin County Community Fund.
22. Renewal Independent Agreement between Dauphin County (Parks & Recreation) and William Bryan Jackson for Proudly PA! on June 14, 2025 - \$200.00 - paid for by the Dauphin County Community Fund.
23. Renewal Independent Agreement between Dauphin County (Parks & Recreation) and William Bryan Jackson for Jazz & Wine Festival on September 6-7, 2025 - \$399.00 - paid for by the Dauphin County Community Fund.
24. New Performance Agreement between Dauphin County (Parks & Recreation) and Aaron Fincke (Aaron Fink & The Fury) for Proudly PA! on June 14, 2025 - \$2,000.00 - paid for by the Dauphin County Community Fund.
25. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Chinese Cultural Arts & Institute for Park Rx: on July 22, 2025 – \$100.00 - paid for by the Dauphin County Community Fund.
26. New Presenter Agreement between Dauphin County (Parks & Recreation) and Dwennimmen for Park Rx: on June 30, 2025 - \$150.00 – paid for by the Dauphin County Community Fund.

27. Expansion Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Lebanon County Auxiliary Patrol for parking summer event on June 14<sup>th</sup>, July 19<sup>th</sup>, September 6<sup>th</sup>, September 7<sup>th</sup>, September 21<sup>st</sup>, October 26, 2025 - \$5,610.00 - paid for by the Dauphin County Community Fund.
28. New Performer Agreement between Dauphin County (Parks & Recreation) and Susquehanna Folk Music Society for Wetlands Festival on April 26, 2025 - \$1,400.00 - paid for by the Dauphin County Community Fund.
29. Memorandum of Understanding between Dauphin County (District Attorney) and Lower Paxton Township Bureau of Police and Dauphin County for Co-Responder services for police departments throughout Dauphin County.
30. Memorandum of Understanding between Dauphin County (District Attorney) and Criminal justice advisory board (CJAB) reentry coalition.
31. Renewal Agreement between Dauphin County (Registration & Elections) and Runbeck Election Services, LLC, for Agilis ballot sorting device software licensing for the equipment as well as maintenance and service.
32. Global Grievance Settlement with Dauphin County Employee.
33. Agreement between Dauphin County (Information Technology) and Higher Information Group for a lease agreement for a new copier in the District Attorney's office - \$16,144.80 for 60 months.
34. Addendum #1 - Agreement between Dauphin County (Human Services) and YARDI Systems, Inc., for rental assistance programs software - one-year term for \$40,000.00.
35. Agreement between Dauphin County (Area Agency on Aging) and Farmer's Market Nutrition Program Agreement between Dauphin County and the Commonwealth of Pennsylvania, Department of Agriculture, for the period of performance of October 1, 2024-September 30, 2025. This program provides funding for low-income seniors to purchase fresh fruits and vegetables directly from farmers' markets. There is no cost to Dauphin County. In essence the Department of Agriculture provides five \$5.00 vouchers for individuals who qualify (total \$25.00) to use a Farmers Market. This is an agreement in which we administer the distribution of these vouchers. We are paid \$1.00 per signature for each eligible senior distributed, up to \$2,500.00.
36. Agreement between Dauphin County (Children & Youth) and Creators Montessori and Daycare, LLC. Protective Daycare for an Interstate Compact on the Placement of Children (ICPC). This Agreement is being established for a child specific situation to support a foster family while working for a child placed in New Jersey. This is an Interstate Compact on the Placement of

Children case and the sending State in this case PA is financially responsible for the child's care in the receiving State. This service is charged under a daycare cost center, and it is an 80% State reimbursement and 20% County match.

37. Memorandum of Understanding (MOU) between Dauphin County, SWAN (The Statewide Adoption and Permanency Network) Legal Services Initiative (LSI) Diakon-SWAN, LLC And VOCE (formerly known as Family Design Resources, Inc.). There is no financial commitment. This MOU outlines the relationship and responsibilities for Diakon to provide free paralegals to Counties to help expediate child permanency.
38. Adoption Assistance Agreements #2025-14, #2025-15, #2025-17, #2025-18, #2025-19.
39. Custodianship Agreement #2025-04.
40. Amendment Adoption Assistance Agreement #2018-02 and #2023-06.
41. Amendment #1 - Agreement between Dauphin County (Drug & Alcohol) and Genesis House, Inc. Removing Appendix A Deliverable 4 of the Original Agreement from the contract in its entirety, effective February 25, 2025. The deliverable states "Provider will conduct assessments, outpatient services, and intensive outpatient services at the Dauphin County Work Release Center." It is being removed because Genesis house has not had staff at the Work Release Center (WRC), therefore the Work Release Center plans to reallocate the provider's designated space to other services. Genesis House reported there have not been enough referrals at the Work Release Center to justify a staff member's presence to facilitate services on site, and individuals currently housed at the Work Release Center are seen at the provider's main Harrisburg location.
42. Amendment #2 – Agreement between Dauphin County (MH/A/DP) and Boyo Transportation Services, Inc., which provides transportation to medically prescribed treatment services for eligible school age children under the Medical Assistance Transportation Program (MATP) .100% State or Medical Assistance Transportation Program funded. Increase is needed to cover Boyo's increased utilization and driver retention bonuses - \$609,799.27.
43. Opioid Remediation Grant Program Agreement - A New Tomorrow, Inc., to support case management staff and supportive services for Dauphin County women re-entering the community from prison. The total cost does not exceed \$20,000.00. 100% Opioid Remediation Grant Funding.
44. Opioid Remediation Grant Program Agreement - Ascend Clinical Services, Inc.-Opioid Remediation grant to support transportation for Dauphin County residents in recovery to address the barriers in getting to treatment



appointments. Transportation support will also aid in the mobility of case managers and peer support specialists to directly reach individuals. Total cost does not exceed \$35,000.00. 100% Opioid Remediation Grant Funding.

45. Opioid Remediation Grant Program Agreement - Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc., to support women in Lourdeshouse Maternity Home with Social Determinants of Health as they recover from opioid use disorder. The total cost does not exceed \$10,000.00. 100% Opioid Remediation Grant Funding.
46. Opioid Remediation Grant Program Agreement - Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc., to purchase supplies and fund personnel to provide extra support within the clinic for Dauphin County residents with opioid use disorder. The total cost does not exceed \$75,000.00. 100% Opioid Remediation Grant Funding.
47. Opioid Remediation Grant Program Agreement - H.I.S. Ministry, Inc.-Opioid Remediation grant funding to support Father Me Program for Dauphin County youth whose fathers are incarcerated, with a goal to counter the negative effects of incarceration within the family in a holistic way. The total cost does not exceed \$30,000.00. 100% Opioid Remediation Grant Funding.
48. Opioid Remediation Grant Program Agreement - Samara: The Center for Individual and Family Growth, Inc., to support utilization of the Neurosequential Model, an evidence-based model that is a neurobiology informed approach to trauma therapy to work with Dauphin County children, families, and communities. The total cost does not exceed \$51,136.30. 100% Opioid Remediation Grant Funding.
49. Opioid Remediation Grant Program Agreement - Mazzitti and Sullivan EAP Services, Inc., to support the Employee Assistance program (EAP) Police Peer Support Program, a targeted program tailored toward supporting the mental and behavioral health needs of municipal police officers. The total cost does not exceed \$75,000.00. 100% Opioid Remediation Grant Funding.
50. Opioid Remediation Grant Program Agreement - Dauphin County [Prison] to support increased funding to provide treatment to Dauphin County Prison inmates with opioid use disorder. The total cost does not exceed \$85,000.00. 100% Opioid Remediation Grant Funding.
51. Opioid Remediation Grant Program Agreement - Bethany Christian Services of Central Pennsylvania, Inc., to support closing service gaps for pregnant and postpartum Dauphin County women through dynamic collaboration with Penn State Health Obstetrics & Gynecology's Substance Use Disorder Program and Hamilton Health Center's Baby Love Program. The total cost does not exceed \$75,000.00. 100% Opioid Remediation Grant Funding.

52. Opioid Remediation Grant Program Agreement - Dauphin County ASPIRE, Inc., to support suicide prevention training and awareness to Dauphin County residents. The total cost does not exceed \$35,000.00. 100% Opioid Remediation Grant Funding.
53. Opioid Remediation Grant Program Agreement - LivingWell Institute to support the further expansion of the delivery of services to Dauphin County families through the Dauphin County Family Restoration Program. The total cost does not exceed \$35,000.00. 100% Opioid Remediation Grant Funding.
54. Opioid Remediation Grant Program Agreement - The Pennsylvania State University to support evidence-based, person-directed substance use disorder treatment to achieve optimal pregnancy outcomes and healthy families through programming that supports Dauphin County mothers and babies from pregnant through postpartum and beyond. Total cost does not exceed \$150,000.00. 100% Opioid Remediation Grant Funding.
55. Opioid Remediation Grant Program Agreement - The Pennsylvania State University to support continued maintenance of two vending machines in Harrisburg and Millersburg to provide free, readily accessible health supplies to Dauphin County residents. The total cost does not exceed \$10,000.00. 100% Opioid Remediation Grant Funding.
56. Opioid Remediation Grant Program Agreement - Hamilton Health Center, Inc., to support a licensed mental health professional with experience in trauma, co-occurring mental health and substance use disorder conditions to support Dauphin County pregnant and postpartum women. The total cost does not exceed \$75,000.00. 100% Opioid Remediation Grant Funding.
57. Training Packet.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items 1-57 listed under Matters Requiring Board Action.**

**Question:** Mr. Douglas – Aye; Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

### **FORMER BUSINESS**

1. Appointment of Daniel Albert, Ericka Pinckney, and Kariem Morssy to the Opioid Remediation Advisory Board. The term will expire December 31, 2027.

Discussion:

Mr. Hartwick asked about the make-up of the board and why are we removing Chuck Mazzitti? This removal will cause gaps in services and the level of service provided. We

rely on his expertise for this board. He would like to know why we are placing him. Mr. Douglas talked about the public applying for any open seats on boards and this new person is qualified and will support them.

10:30 a.m. Mr. Douglas motioned for a recess and Mr. Pries seconded. The Board left the meeting.

10:36 a.m. The Board came back in to resume the meeting. Mr. Hagarty reported that there was a short executive session to discuss members on a board.

**It was moved by Mr. Douglas and seconded by Mr. Pries that the Board approve adding members to the Opioid Board.**

**Question:** Mr. Douglas – Aye; Mr. Pries – Aye; and Mr. Hartwick – Aye; motion carried.

Mr. Owens mentioned that this will need to be added to the agenda next week.

### **NEW BUSINESS**

There were none.

### **COMMISSIONERS' DISCUSSION & ACTIONS**

Mr. Hartwick thanked staff for their work on the State of the County Address event.

Mr. Pries talked about the State of the County Address and the great success. Thank you to Tom Russell for hosting and for giving up his time.

Mr. Douglas thanked everyone for their work on putting together the State of the County Address and those who turned in during Livestream. He will be at the Capital with Mary Klatt advocating funding for Public Defenders and the big challenge it is for them and the high rate of cases. Warden Briggs last week helped a Bhutanese family get in touch with their family member who was no longer at Dauphin County Prison. Mr. Douglas is thankful for the Prison staff at Pike County who made arrangements for them to visit.

### **CORRESPONDENCE**

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

1. Management Representation Letter from Boyer & Ritter LLC, for engagement for the Dauphin County Clerk of Courts Audit.
2. Management Representation Letter from Boyer & Ritter LLC, for engagement for the Dauphin County Magisterial District Justice 12-1-01, 12-2-01, 12-2-03, 12-3-01, 12-3-02, 12-3-04 Audit.

## **PUBLIC PARTICIPATION**

Onah Ossai – She is happy to see that the Opioid Board is expending. She thanked Mary Bateman and Ms. Ray from the Prison for the presentations that were put on at the last Prison Board meeting, it was refreshing to hear those providers had to say.

Dr. Erika Pinckney – Introduced herself to everyone and talked about her 23 years of experience in her field. She really enjoys working on the Dauphin County Opioid Remediation Advisory Board.

Pamela Parson – Thank you to Commissioner Douglas for helping and talking about the Bhutanese community. Thank you to Eric Hagarty for being honest with the gaming grants and his role with the Broad Street Market. Thank you to Randie Yeager for the overview of the opioid grants. Thank you for the presentations at the Prison Board meeting and for bringing the proposals.

Derek Harris – His son has autism and would like to have the county help with the school district and a waiver that is needed.

Jennifer Strassenburgh – Director of ReNew Program Supervisor - Bethany Christian. Thank you to Randie Yeager for your assistants for the opioid grant appeal process. Thank you so much for having us here today.

## **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.**

Transcribed by: Jessica Spandler