



**BOARD OF COMMISSIONERS MEETING
JANUARY 7, 2026**

Final
Tuesday, January 6, 2026
9:00 AM

- I. CALL TO ORDER**
- II. MOMENT OF SILENCE**
- III. PLEDGE OF ALLEGIENCE**
- IV. CHIEF CLERK'S REPORT – ERIC HAGARTY**
- V. SOLICITOR'S REPORT – MATTHEW L. OWENS, ESQ**
- VI. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS**
- VII. REVIEW AND APPROVAL OF MINUTES**
 - None
- VIII. DIRECTORS/GUESTS**
 - None
- IX. SALARY BOARD (5) – CASSIE RUSHINSKI**

Controller's Office

1. Create a Full-Time Retirement/Payroll Specialist position, Grade 111, Salary \$21.44 p/h, effective January 7, 2026 – 50% County, 50% Retirement Fund.
2. Create a Full-Time Payroll Manager position, Grade 112, Salary \$22.49 p/h, effective January 7, 2026 – 100% County.
3. Abolish a Full-Time Retirement/Payroll Specialist position, Grade 111, Salary \$21.44 p/h, effective January 7, 2026 - 50% County, 50% Retirement Fund.

Human Resources

4. Abolish a Full-Time Payroll Manager position, Grade 112, Salary \$22.49 p/h, effective January 7, 2026 – 100% County.
5. Abolish a Full-Time Human Resources Generalist position, Grade 111, Salary \$21.44, effective January 7, 2026 – 100% County.

X. HUMAN RESOURCES (1) – CASSIE RUSHINSKI

1. Personnel Packet

XI. BUDGET & FINANCE – VICTORIA WARREN

- None

XII. MATTERS REQUIRING BOARD ACTION (12)

Adoption Assistance and Custodianship Agreements

1. Adoption Assistance Agreement #2025-66.
2. Adoption Assistance Agreement #2025-67.
3. Adoption Assistance Agreement #2025-87.
4. Adoption Assistance Agreement #2025-93.
5. Adoption Assistance Agreement #2026-05.
6. Adoption Assistance Agreement #2026-07.
7. Amendment #1 - Adoption Assistance Agreement 2020-29.
8. Amendment #1 - Adoption Assistance Agreement #2020-30.
9. Legal Custodianship Agreement #2026-01.

General Agreements

10. Ratification of Acceptance of the 2026 Operating and Capital Budgets for Parking System.

Requesting Entity: Park Harrisburg

Description: Implementation of Park Harrisburg's budget requires approval from its creditors, of which Dauphin County is on the Series B and a portion of the Series C parking debt.

Cost: None

Change from Prior Rate: N/A

Term-Length: One Year

Fund Source: N/A

Budgeted: N/A

11. Ratification of Payment Processing Services Agreement between PayGOV.US LCC and Dauphin County.

Requesting Department: Prothonotary's Office

Description: The previous credit card processing vendor utilized by the Prothonotary's office was purchased by another company, PayGov, which necessitated the execution of a new agreement with this entity. This action ratifies the execution of this agreement, which occurred over the previous holiday break.

Cost: None

Change from Prior Rate: N/A

Term-Length: Month-to-Month

Fund Source: N/A

Budgeted: N/A

Training

12. Training Packet

XIII. FORMER BUSINESS

XIV. NEW BUSINESS

XV. COMMISSIONERS' REMARKS

- **SECRETARY** – GEORGE P. HARTWICK, III
- **VICE CHAIR** – MIKE PRIES
- **CHAIR** – JUSTIN DOUGLAS

XVI. CORRESPONDENCE

XVII. GENERAL PUBLIC PARTICIPATION

XVIII. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 14, 2026 AT 10:00 A.M. - A COMMISSIONERS' MEETING. ***