

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, APRIL 23, 2025
10:00 A.M.**

**Final
Tuesday, April 22, 2025
9:30 AM**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC PARTICIPATION (Agenda Items Only)
- V. APPROVAL OF MINUTES
 - April 2, 2025 Workshop Meeting
 - April 9, 2025 Legislative Meeting
 - April 9, 2025 Salary Board Meeting
- VI. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VII. DIRECTORS/GUESTS
- VIII. SALARY BOARD – FAYE FISHER
 - A. Mental Health/Autism/Developmental Programs
 - 1. Create a Full-Time Program Specialist II (Disability Services Utilization & Compliance Manager) position, Grade 117, effective April 23, 2025. (97.47% Human Services Block Grant & 2.53% County)
 - B. Information Technology
 - 1. Create a Full-Time Telecomm & Network Architect position, Grade 111, Salary \$21.44 p/h, effective April 23, 2025.
 - 2. Abolish a Full-Time Tele & Network Architect II position, Grade 112, Salary \$22.49 p/h, effective April 23, 2025.
 - 3. Create a Full-Time Audio Video Specialist position, Grade 108, Salary \$18.52 p/h, effective April 23, 2025.
 - 4. Abolish a Full-Time Network Administrator position, Grade 114, \$24.83 p/h, effective April 23, 2025.
- IX. HUMAN RESOURCES – FAYE FISHER
 - A. Personnel Packet
- X. BUDGET & FINANCE DIRECTOR – CHRISTOPHER M. DAVIS
 - A. Investment Report
 - B. Purchase Order Packet

XI. CHIEF CLERK'S REPORT – ERIC HAGARTY

XII. SOLICITOR'S REPORT – MATTHEW L. OWENS, ESQ.

XIII. MATTERS REQUIRING BOARD ACTION

1. Request to remove 2024 penalty from interim bill for parcel #62-019-316 - 1837 Ethan Drive, Harrisburg, PA - \$131.48.

2. Partial Refund of 2019-2022 Real Estate Taxes – parcel #32-006-042, property location: Armstrong Valley Road, Halifax, PA - \$1,863.12.

3. Partial Refund of 2019-2024 Real Estate Taxes – parcel #35-113-008, property location: 1700 Fort Patton Drive, Harrisburg, PA - \$588.32.

4. Partial Refund of 2025 Real Estate Taxes – parcel #08-022-066, property location: 1320 Walnut Street, Harrisburg, PA - \$316.39.

5. Partial Refund of 2025 Real Estate Taxes – parcel #11-014041, property location: 1807 Susquehanna Street, Harrisburg, PA - \$234.39.

6. Partial Refund of 2025 Real Estate Taxes – parcel #08-022-065, property location: 1322 Walnut Street, Harrisburg, PA - \$168.17.

7. Partial Refund of 2024 Real Estate Taxes – parcel #42-033-056, property location: 630 Few Avenue, Middletown, PA - \$111.99.

8. Partial Refund of 2024 Real Estate Taxes – parcel #56-009-071, property location: 206 East Canal Street, Hummelstown, PA - \$58.96.

9. Tax Forgiveness for 2024 – Parcel #14-041-011, 3703 North 6th Street, Harrisburg, PA - \$138.78.

10. Real estate tax exemption for Parcel #10-041-002 (Scottish Rite).

11. Satisfaction Piece for Howard D. Drayton on property 728 Fair Street, Harrisburg, PA - \$3,000.00.

12. Subordination Agreement for Thea Chadwick on property 2202 North 5th Street, Harrisburg, PA - \$3,888.00.

13. Agreement for Legal Services between Dauphin County (Courts) for Dependency Parent Conflict Attorney - \$75.00 per hour.

1. Cory Leshner, Esq.

14. Agreement between Dauphin County (Solid Waste & Recycling) and Cintas Corporation for safety uniform clothing for operational staff - \$3,000.00.

15. Agreement between Dauphin County (Solid Waste & Recycling) and D.E. Gemmill, Inc., for PADEP Technical assistant and Grant for SCS Engineers to do traffic study pattern at recycling - \$5,276.00.
16. Agreement between Dauphin County (Parks & Recreation) and Flyway Excavating, Inc., for the Fort Hunter Fishing Creek Bank Stabilization – \$164,450.00.
17. Agreement between Dauphin County (Controller) and Zelenkofske Axelrod LLC, for year 3 of 3-year proposal \$122,600.000.
18. Agreement between Dauphin County (Controller) and Zelenkofske Axelrod LLC, for year 3 of 4-year proposal \$15,000.00.
19. Agreement between Dauphin County (Budget & Finance) and Digital Assurance Certification, LLC for annual EMMA filings – \$500.00.
20. Agreement between Dauphin County (Parks & Recreation) and Professional Cleaning Group of Central PA, LLC for janitorial services at Wildwood Park and Fort Hunter Park until December 28, 2025 - \$7,920.00 – paid by Dauphin County Community Fund.
21. New Performance Agreement between Dauphin County (Parks & Recreation) and Kita P. Music, LLC for Proudly PA! on June 14, 2025 - \$1,000.00 – paid by the Dauphin County Community Fund.
22. Expansion Presenter Agreement between Dauphin County (Parks & Recreation) and PA Game Commission for Adventure Awaits on August 2, 2025. No cost.
23. Expansion Presenter Agreement between Dauphin County (Parks & Recreation) and Christine Pettman for Park Rx: on June 4, 2024 - \$25.00 per participant – paid by the Dauphin County Community Fund.
24. New Presenter Agreement between Dauphin County (Parks & Recreation) and Capital Area Therapeutic Riding Association for Park Rx: on June 3rd, July 10th and August 9, 2025 - \$20.00 per participate – paid by the Dauphin County Community Fund.
25. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Tony Schoch for a Dragonfly Way at Wildwood Park on June 21, 2025. No cost.
26. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Garth Smallwood for the Dauphin County Jazz & Wine Festival on September 5th – 8th, 2025 - \$600.00 - paid by the Dauphin County Community Fund.
27. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Dred “Perky” Scott for the Dauphin County Jazz & Wine

Festival on September 6th – 7th, 2025 - \$400.00 - paid by the Dauphin County Community Fund.

28. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Matthew James Kramer for Park Rx: on June 3rd, August 6th, and September 9, 2025 - \$125.00 per program - paid by the Dauphin County Community Fund.
29. Renewal Performance Agreement between Dauphin County (Parks & Recreation) and Cornell Corley for the Dauphin County Jazz & Wine Festival on September 6th – 7th, 2025 - \$600.00 - paid by the Dauphin County Community Fund.
30. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and B&S Transportation Co. for Summer Camps on June 26th, July 10th, and August 1, 2025 - \$1,320.00 - paid by the Dauphin County Community Fund.
31. Renewal Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jennifer Paul for event services for Proudly PA!, Sunset Series, BrewFest, Jazz & Wine Festival, and Fort Hunter Day - \$1,300.00 - paid by the Dauphin County Community Fund.
32. Renewal Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Richard C. Gates for event services for Proudly PA! on June 14, 2025 - \$200.00 - paid by the Dauphin County Community Fund.
33. Renewal Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Richard C. Gates for event services for Jazz & Wine Festival on September 6th – 7th, 2025 - \$400.00 - paid by the Dauphin County Community Fund.
34. Renewal Agreement between Dauphin County (Parks & Recreation) and PLCB (PA Liquor Control Board) Special Events permits. No cost.
35. Renewal Performance Agreement between Dauphin County (Parks & Recreation) and St. Thomas Dulcimer Society for Fort Hunter Day on September 21, 2025 - \$100.00 - paid by the Dauphin County Community Fund.
36. New Presenter Agreement between Dauphin County (Parks & Recreation) and Julie Queen for Guest Speaker for Outdoor Week Camp on July 31, 2025 - \$100.00 - paid by the Dauphin County Community Fund.
37. Renewal Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Harold Anderson for Jazz & Wine Festival on September 6th – 7th, 2025 - \$400.00 - paid by the Dauphin County Community Fund.
38. Renewal Presenter Agreement between Dauphin County (Parks & Recreation) and Susquehanna Folk Music Society for entertainment for

Celebrate Wildwood Park on September 27, 2025 - \$1,200.00 - paid by the Dauphin County Community Fund.

39. New Performance Agreement between Dauphin County (Parks & Recreation) and John O. Shively for BrewFest Entertainment on July 19, 2025 - \$300.00 - paid by the Dauphin County Community Fund.
40. New Presenter Agreement between Dauphin County (Parks & Recreation) and Appalachian Kayak, LLC for Intro to Kayaking in Northern Dauphin County on June 21, 2025 - \$55.00 per participant plus \$180.00 for guides - paid by the Dauphin County Community Fund.
41. Area Agency on Aging amendment to the Assessment Services Agreement between the Dauphin County with Aging Well PA, LLC, correcting miscalculated rates in the original agreement executed on April 1, 2023. Functional Eligibility Determination Assessment (FED), Preadmission Screening and Resident Review II (PASRR II), and Redetermination Assessment rates are changed from \$264.40 to \$259.35. Preparation and Attendance rates for consumer appeal hearings are changed from \$145.09 to \$142.27.
42. Human Services agreement between Dauphin County and Hamilton Health Center, Inc. to provide support to Dauphin County residents diagnosed with a qualifying substance use disorder and identified as needing housing services. Paid for via State Opioid Response (SOR) Housing funds, not to exceed \$110,776.00.
43. Human Services agreement with Tri-County HDC, Ltd. To supplement a project at 1521-1523 Thompson Street in Harrisburg. Budget is \$299,000 paid via Emergency Rental Assistance (ERAP) II state funds.
44. Human Services addendum to agreement with Amira4Sure, Inc. to renovate six 2-bedroom units of affordable housing located at 1329 and 1331 Kittatinny Street in Harrisburg. Addendum increases contract by \$50,000, paid via Emergency Rental Assistance (ERAP) II state funds.
45. Human Services agreement between Dauphin County and Substance Abuse Services, Inc., d/b/a The RASE Project, to provide support to Dauphin County residents diagnosed with a qualified substance use disorder and identified as needing housing services. Paid for via State Opioid Response (SOR) Housing funds, not to exceed \$125,245.00.
46. Human Services agreement between Dauphin County and Christian Churches United of the Tri-County Area, Inc. for rapid rehousing, street outreach, and homelessness prevention services. Budgeted costs is \$94,078.31 and paid for via state Emergency Solutions Grant (ESG) funds.
47. Children & Youth Services amendment to agreement with Bro2Go Inc. to increase the mentoring service billing format from \$41.43/participant per session to \$57.69/participant per week. Contract maximum amount remains

\$27,024.00, 80% of which is paid for via state funds and 20% of which is paid for via County funds.

48. Children & Youth Services agreement with the Penn State Health Milton S. Hershey Medical Center for Child Abuse Protection Team Consultation at a rate of \$180.00 per hour, 80% of which is reimbursed by state funds and 20% of which is paid for via County funds.
49. Children & Youth Services agreement between Dauphin County and the University of Pittsburgh for the Child Welfare Education for Leadership Program.
50. Adoption Agreement #2025-32.
51. Adoption Agreement #2025-33.
52. Adoption Agreement #2025-35.
53. Mental Health amendment to agreement between Dauphin County and Elwyn of Pennsylvania and Delaware, Inc. for full care community residential rehabilitation services for 16 beds, increasing the contract by \$165,554, 97.47% of which is paid for via state funds and 2.53% of which is paid for via County funds.
54. Commercial lease agreement with the Dauphin County Industrial Development Authority to lease space within the Dauphin County Administration Building for \$2,500.00 per month.
55. Appointment of Everette Hamilton to the Board of the Industrial Development Authority/Economic Development Corporation. Term will expire on December 31, 2028.
56. Appointment of Fred Faylona to the Dauphin County Redevelopment Authority Board to fill an unexpired term. Term will expire on December 31, 2027.
57. Appointment of Terry Davis to the Dauphin County Land Bank Authority Board. Term will expire on December 31, 2029.
58. Appointment of Jamie Berger to the Visit Hershey & Harrisburg Board of Directors. The term will expire in December 31, 2027.
59. Training Packet.

XIV. FORMER BUSINESS

1. Indemnity Agreement between Dauphin County and Market Square Presbyterian Church for the temporary placement of the church's portable toilets on County premises.

XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

****** THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 30, 2025 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP MEETING. ******

"THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE."