



**BOARD OF COMMISSIONERS MEETING
FEBRUARY 4, 2026**

Final
Tuesday, February 3, 2026
9:30 AM

- I. CALL TO ORDER**
- II. MOMENT OF SILENCE**
- III. PLEDGE OF ALLEGIENCE**
- IV. CHIEF CLERK'S REPORT – ERIC HAGARTY**
- V. SOLICITOR'S REPORT – MATTHEW L. OWENS, ESQ.**
- VI. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS**
- VII. REVIEW AND APPROVAL OF MINUTES (3)**
 1. January 7, 2026 Board of Commissioners Meeting Minutes
 2. January 14, 2026 Board of Commissioners Meeting Minutes
 3. January 21, 2026 Board of Commissioners Meeting Minutes
- VIII. DIRECTORS/GUESTS**
 - None
- IX. SALARY BOARD (2) – COMMISSIONERS & CONTROLLER**
 1. January 21, 2026 Salary Board Meeting Minutes
 2. Salary Board Packet
- X. HUMAN RESOURCES (1) – FAYE FISHER**
 1. Personnel Packet

XI. BUDGET & FINANCE (1) – CHRISTOPHER DAVIS

1. Purchase Order Packet

XII. MATTERS REQUIRING BOARD ACTION (65)

Fiscal Management

1. Authorization for Christopher Davis (Budget & Finance) to open, manage, and sign any necessary documents for a new CDARs account at F&M Trust

Requesting Department: Budget & Finance

Description: Open a CDARs account with a rate of 3.95% APY to invest county funds in an effort to maximize interest earned.

Investment: \$15,000,000.00

Change from Prior Rate: N/A

Term Length: One Year

Fund Source: County General Fund

Budgeted: N/A

Board Appointments

2. Janine Rawls

Appointed To: Affordable Housing Fund Board

Term Expiration: December 31, 2027

3. Andrea Kepler

Appointed To: Capital Area Health Collaborative Board (Alternate - Mental Health Program Representative)

Term Expiration: N/A

4. Eric Naguski

Reappointed To: Capital Resource Conservation & Development Area Council

Term Expiration: November 30, 2028

5. Josh First

Reappointed To: Capital Resource Conservation & Development Area Council

Term Expiration: November 30, 2028

6. Jennifer Fetter

Reappointed To: Capital Resource Conservation & Development
Area Council (Alternate)

Term Expiration: November 30, 2028

7. Amber Coleman

Reappointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

8. Eric Rothermel

Appointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

9. Shannon Cossaboom

Appointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

10. Shawna Harrell

Appointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

11. Nadia Scott

Appointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

12. Earnestine Kearse

Appointed To: Citizens' Advisory Committee to Dauphin County
Social Services for Children & Youth

Term Expiration: December 31, 2028

13. Robert Hess

Reappointed To: Conservation District Board (Farmer)

Term Expiration: December 31, 2029

14. Ronald Kopp

Reappointed To: Conservation District Board (Farmer)

Term Expiration: December 31, 2029

15. Eric Bugaile

Reappointed To: Cumberland – Dauphin – Harrisburg Transit Authority & Susquehanna Regional Transportation Authority

Term Expiration: December 31, 2030

16. Amber Borreli

Appointed To: Dauphin County Library System Board of Trustees

Term Expiration: December 31, 2028

17. Sarah DeSantis

Appointed To: Dauphin County Library System Board of Trustees

Term Expiration: December 31, 2028

18. Cyndi Brown

Appointed To: Fort Hunter Board of Trustees

Term Expiration: January 1, 2029

19. Raziel Marx

Appointed To: Harrisburg Area Transportation Study (HATS) Technical Committee (Alternate – Coordinating Committee)

Term Expiration: N/A

20. Tree Zuzio

Appointed To: Harrisburg Area Transportation Study (HATS) Technical Committee (Alternate – Technical Committee)

Term Expiration: N/A

21. Andrea Kepler

Appointed To: Mental Health, Autism, & Developmental Programs
Advisory Board (3B)

Term Expiration: December 31, 2028

22. Dan Robinson

Reappointed To: Tri-County Regional Planning Commission (At-Large
Member)

Term Expiration: December 31, 2027

23. Deb Everly

Reappointed To: Tri-County Regional Planning Commission
(Northern Dauphin Member)

Term Expiration: December 31, 2027

24. Frank Chlebnikow

Reappointed To: Tri-County Regional Planning Commission
(Harrisburg Member)

Term Expiration: December 31, 2027

25. Gary Lenker

Reappointed To: Tri-County Regional Planning Commission
(Harrisburg Member)

Term Expiration: December 31, 2027

26. Joel Seiders

Reappointed To: Tri-County Regional Planning Commission
(Southwest Dauphin Member)

Term Expiration: December 31, 2027

27. John Kerschner

Reappointed To: Tri-County Regional Planning Commission
(Southwest Dauphin Member)

Term Expiration: December 31, 2027

28. Mary Gaiski

Reappointed To: Tri-County Regional Planning Commission
(Northern Dauphin Member)

Term Expiration: December 31, 2027

29. Robert Hess

Reappointed To: Tri-County Regional Planning Commission
(Southeast Dauphin Member)

Term Expiration: December 31, 2027

30. Robert Spandler

Reappointed To: Tri-County Regional Planning Commission
(Southwest Dauphin Member)

Term Expiration: December 31, 2027

General Agreements

31. Ratification of agreement between Dauphin County and The Hartford Life Insurance Company

Requesting Department: Human Resources

Description: This agreement extended for three years the voluntary long term disability insurance option offered to employees through an optional payroll deduction.

Cost: N/A

Change from Prior Rate: N/A

Term Length: Three Years

Fund Source: N/A

Budgeted: N/A

32. Agreement between Dauphin County and Gary T. Lathrop

Requesting Department: District Attorney's Office

Description: Professional services agreement to provide strategic, emotional, and peer-support services for municipal police officers and other first responders, including critical incident debriefing, stress-management training, and protocol development.

Cost: \$41,338.00

Change from Prior Rate: Yes, 1.33% increase

Term Length: One Year

Fund Source: 80% Violent Crime Taskforce, 20% DA Opioid Litigation Proceeds

Budgeted: No

33. Agreement between Dauphin County and Christian Churches United

Requesting Department: Prison

Description: To provide spiritual aid, religious services for inmates of all recognized faiths, comfort and re-entry into society work and programming.

Cost: \$4,790.00 per month

Change from Prior Rate: No

Term Length: One Year

Fund Source: Dauphin County Prison Commissary Fund

Budgeted: Yes

34. Agreement between Dauphin County and One+ Strategies

Requesting Department: Commissioners' Office

Description: State government relations consulting services.

Cost: \$7,000.00 per month

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

Grant Agreements (Awards)

35. Agreement between Dauphin County and East Hanover Township

Requesting Department: Department of Community & Economic Development

Description: This agreement effectuates the Local Share Municipality Grant awarded by the Board of Commissioners on May 7, 2025.

Award: \$619,678.00

Term Length: Three Years

Fund Source: County Gaming Funds

Budgeted: Yes

36. Agreement between Dauphin County, Handle's Helping Hand Foundation, and the City of Harrisburg

Requesting Department: Department of Community & Economic Development

Description: This agreement effectuates the Local Share Municipality Grant awarded by the Board of Commissioners on May 7, 2025.

Award: \$75,000.00

Term Length: Three Years

Fund Source: County Gaming Funds

Budgeted: Yes

37. Agreement between Dauphin County, United Disabilities Services Foundation, and the Borough of Hummelstown

Requesting Department: Department of Community & Economic Development

Description: This agreement effectuates the Local Share Municipality Grant awarded by the Board of Commissioners on May 7, 2025.

Award: \$6,000.00

Term Length: Three Years

Fund Source: County Gaming Funds

Budgeted: Yes

Grant Agreements (Receipts)

38. Agreement between Dauphin County and Pennsylvania Emergency Management Agency

Requesting Department: 911 Statewide Interconnectivity Grant funding supports various GIS maintenance projects.

Proceeds: \$649,164.40

Change from Prior Rate: N/A

Term Length: One Year

Budgeted: Yes

Human Services Agreements

39. Agreement between Dauphin County and NHS Stevens Center, Inc.

Requesting Department: Mental Health, Autism, & Developmental Programs

Description: Psychiatric outpatient services at the Harrisburg clinic as a satellite site of NHS Stevens Center.

Cost: \$13,700.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: 97.47% State, 2.53% County

Budgeted: Yes

40. Agreement between Dauphin County and Theraplay, LLC d/b/a Ivy Rehab for Kids – Amendment #1

Requesting Department: Mental Health, Autism, & Developmental Programs

Description: Physical therapy family service plan training for early intervention.

Cost: \$20,000.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: 90% State, 10% County

Budgeted: Yes

41. Agreement between Dauphin County and Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc. – Amendment #1

Requesting Department: Mental Health, Autism, & Developmental Programs

Description: Adding assisted outpatient treatment examinations to individuals currently residing in the community.

Cost: \$11,000.00

Change from Prior Rate: Yes, increased by \$10,000.00

Term Length: One Year

Fund Source: 90% State, 10% County

Budgeted: Yes

Legal Services Agreements

42. Agreement between Dauphin County and Weisenberger Law – Kristen L. Weisenberger, Esq.

Requesting Department: Courts

Description: Post-Conviction Relief Act counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One year

Fund Source: County General Fund

Budgeted: Yes

43. Agreement between Dauphin County and the Law Offices of Christopher F. Wilson – Christopher Wilson, Esq.

Requesting Department: Courts

Description: Post-Conviction Relief Act counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

44. Agreement between Dauphin County and Mette, Evans, & Woodside – Cory Leshner, Esq., or Michael Farabella, Esq.

Requesting Department: Courts

Description: Private parent attorney and termination of paternal rights attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

45. Agreement between Dauphin County and Mette, Evans, & Woodside – Cory Leshner, Esq., or Michael Farabella, Esq.

Requesting Department: Courts

Description: Dependency parent attorney appeals for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

46. Agreement between Dauphin County and the Law Offices of Kevin R. Helm, LLC – Kevin R. Helm, Esq.

Requesting Department: Courts

Description: Mental health counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$45,000.00 a year

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

47. Agreement between Dauphin County and the Law Offices of Erika C. Lauer – Erika C. Lauer, Esq.

Requesting Department: Courts

Description: Juvenile hearing officer for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$57,500.00 a year

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

48. Agreement between Dauphin County and the Chavis Law Firm, LLC – Jenni H. Chavis, Esq.

Requesting Department: Courts

Description: Juvenile hearing officer for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$57,500.00 a year

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

49. Agreement between Dauphin County and the Law Office of Kevin R. Helm, LLC – Kevin R. Helm, Esq.

Requesting Department: Courts

Description: Juvenile hearing officer for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$57,500.00 a year

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

50. Agreement between Dauphin County and JSDC Law Offices – Ebony R. Hammond, Esq.

Requesting Department: Courts

Description: Juvenile conflict counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

51. Agreement between Dauphin County and MidPenn Legal Services – Nicholas Matash, Esq., Michele Kluk, Esq. and Mallory Turner, Esq.

Requesting Department: Courts

Description: Guardianship attorney to an incapacitated person for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$1,250.00 per case

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

52. Agreement between Dauphin County and Keefer, Wood, Allen & Rahal LLP – Bradford Dorrance, Esq.

Requesting Department: Courts

Description: Guardianship attorney to an incapacitated person for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

53. Agreement between Dauphin County and The Law Office of Kerwin and Kerwin, LLP

Requesting Department: Conservation District

Description: To provide tax services for the department.

Cost: \$300.00 per tax parcel, \$200.00 per tax settlement

Change from Prior Rate: No

Term Length: One Year

Found Source: County General Fund

Budgeted: Yes

54. Agreement between Dauphin County Post & Schell P.C.

Requesting Department: Tax Assessment

Description: Legal services for a case with the Board of Assessment Appeals.

Cost: \$170.00 to \$375.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

Presenter Agreements

55. Agreement between Dauphin County and Sarah Fiore (Big Sky Quartet)

Requesting Department: Parks & Recreation

Description: For Fort Hunter Day performance.

Cost: \$800.00

Change from Prior Rate: No

Term Length: One-time

Fund Source: Dauphin County Community Fund

Budgeted: Yes

56. Agreement between Dauphin County and Lebanon Valley Auxiliary Patrol, Inc.

Requesting Department: Parks & Recreation

Description: For parking patrol for large-scale events at Fort Hunter Park.

Cost: \$5,940.00

Change from Prior Rate: \$330.00 increase due to additional hours at events

Term Length: One Year

Fund Source: Dauphin County Community Fund

Budgeted: Yes

57. Agreement between Dauphin County and Snacktime, LLC.

Requesting Department: Parks & Recreation

Description: For Proudly PA event.

Cost: \$6,000.00

Change from Prior Rate: No

Term Length: One-time

Fund Source: Dauphin County Community Fund

Budgeted: Yes

58. Agreement between Dauphin County and Wesley Alexander

Requesting Department: Parks & Recreation

Description: For event assistance at the park events.

Cost: \$950.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: Dauphin County Community Fund

Budgeted: Yes

59. Agreement between Dauphin County and Larondo Tucker

Requesting Department: Parks & Recreation

Description: For event assistance at park events.

Cost: \$800.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: Dauphin County Community Fund

Budgeted: Yes

60. Agreement between Dauphin County and Moore's Custom Engraving & Glass

Requesting Department: Parks & Recreation

Description: For programs at the park.

Cost: \$35.00 per participant

Change from Prior Rate: No

Term Length: One-time

Fund Source: Dauphin County Community Fund

Budgeted: Yes

Resolutions

61. Resolution #1-2026: Authorizing the Treasurer of Dauphin County to collect County taxes in Conewago Township.

Description: Due to a vacancy in the office of Conewago Township Tax Collector, the Board of Commissioners appoint the Dauphin County Treasurer to collect County real estate taxes within the township.

62. Resolution #2-2026: Allowing alcohol consumption at Fort Hunter Park.

Description: This resolution authorizes the consumption and possession of alcoholic beverages at Fort Hunter Park for Proudly PA on Saturday, June 13, 2026 from 12:00 PM – 8:00 PM; BrewFest on Saturday, July 18, 2026 from 3:00 PM – 7:00 PM; the Friends of Fort Hunter Fundraising Event on Sunday, August 9, 2026, from 3:00 PM – 9:00 PM; and, the Jazz & Wine Festival on Saturday, September 12, 2026 and Sunday, September 13, 2026, from 2:00 PM – 8:00 PM.

63. Resolution #3-2026: Tax abatement and exemptions under the Improvement of Deteriorating Real Property or Areas Tax Exemption Act (72 P.S. §4711-101, et. seq.) and the Local Economic Revitalization Tax Assistance Act (72 P.S. §4722, et. seq.) identical to the Tax Abatement and Exemptions for the same district and term adopted by the City of Harrisburg and the School District of the City of Harrisburg

Description: Tax abatement and exemptions are adopted with the intention of revitalizing residential and commercial development in the City of Harrisburg.

Satisfaction Pieces

64. Jaqueline D. Mcloyd

Address: 6184 Spring Knoll Drive, Harrisburg, PA 17103

Proceeds: \$3,000.00

65. Jesus Vega-Cortes

Address: 203 North 39th Street, Harrisburg, PA 17109

Proceeds: \$3,000.00

XIII. FORMER BUSINESS

XIV. NEW BUSINESS

XV. COMMISSIONERS' REMARKS

- **SECRETARY** – GEORGE P. HARTWICK, III
- **VICE CHAIR** – MIKE PRIES
- **CHAIR** – JUSTIN DOUGLAS

XVI. CORRESPONDENCE

XVII. GENERAL PUBLIC PARTICIPATION

XVIII. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 11, 2026 AT 10:00 A.M. ****