

**DAUPHIN COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS' LEGISLATIVE MEETING  
WEDNESDAY, DECEMBER 13, 2023  
10:00 A.M.**

Final  
Tuesday, December 12, 2023  
9:50 a.m.

**I. CALL TO ORDER**

**II. MOMENT OF SILENCE**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

November 22, 2023 Workshop Meeting  
November 29, 2023 Legislative Meeting  
November 29, 2023 Salary Board Meeting

**V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

**VI. ELECTION BOARD MEETING – CHRIS SPACKMAN**

- A. Approval of the November 22, 2023 Election Board Minutes
- B. Approval to submit Middletown Borough Election District Consolidation Plan to Dauphin County Court of Common Pleas

**VII. DIRECTORS/GUESTS**

A. Dauphin County Commissioners

- 1. Presentation of Proclamation to Antonio Perez, the new World Boxing Council (WBC) International Lightweight Champion

**VIII. PUBLIC PARTICIPATION**

**IX. HUMAN RESOURCES – KATIE HORNBERGER**

A. Personnel Packet

**X. BUDGET & FINANCE DIRECTOR – CHRIS DAVIS**

- A. Investment Report
- B. Adoption of the 2024 Calendar Year Budget
- C. Bid Award for MDJ and APO Cleaning Services
- D. Bid Award for County Office Supplies

**XI. CHIEF CLERK'S REPORT – J. SCOTT BURFORD**

**XII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

### XIII. MATTERS REQUIRING BOARD ACTION

- A. Authorizing the acceptance of the Lease/Purchase with The Bancorp (through Whitmoyer Auto Group) for two (2) 2023 Chevrolet Tahoe PPV Vehicles for the Prison, and granting authorization to Donna Miller to execute, on behalf of the Board, any necessary documents consistent with this transaction.
- B. Pennsylvania Emergency Management Agency 911 Statewide Interconnectivity Funding Grant Agreement between Dauphin County (Public Safety) and PA Emergency Management Agency.
- C. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and the Redevelopment Authority of the County of Dauphin - \$114,300.00.
- D. Letter of Intent between the County and Manada Conservancy for the acquisition of recreational land located at Fleming Run Lane, Middle Paxton Township (Parcel #43-029-004).
- E. Acceptance of the 2024 Operating and Capital Budgets for the Parking System.
- F. Resolution #20-2023 - Tax Levy and Appropriation for 2024.
- G. Authorization for the Chief Clerk and/or designee to execute the lowest responsible electricity bid as recommended by Provident Energy.
- H. Resolution #21-2023 - Hiring Freeze promulgated by the Dauphin County Board of Commissioners for all employment positions in the County of Dauphin.
- I. License Agreement between Dauphin County (Parks & Recreation) and To Espresso, LLC for a mobile café at Fort Hunter.
- J. Purchase of Service Agreement between Dauphin County (Children & Youth) and City Mission-Living Stones, Inc.
- K. Purchase of Service Agreement between Dauphin County (MH/A/DP) and ConnectionsPA, LLC.
- L. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and JFT Recovery and Veterans' Support Services, Inc.
- M. Website Support and Maintenance Contract Consulting Services Agreement between Dauphin County (Information Technology) and Mindburn Solutions, LLC.
- N. Resolution #22-2023 - Application to Encumber Liquid Fuels Tax Funds - Dauphin County Bridge #23 - \$400,000.00 for engineering and construction.
- O. Resolution #23-2023 - Application to Encumber Liquid Fuels Tax Funds - \$600,000.00 for engineering and construction to completely replace the Paxton Street Bridge.
- P. Partial Refund of 2023 Real Estate Taxes - Parcel #09-001-008 (417 Walnut Street) - Pennsylvania Chamber of Business & Industries - \$4,432.31.
- Q. Stipulation for Settlement and Joint Motion for Agreed Upon Order and authorization for John Dornberger, Attorney representing Dauphin County, to execute a Tax Refund Agreement between Dauphin County and BRV Apartments, LP - BVR Apartments, LP v.

Dauphin County Board of Assessment Appeals - Parcel #35-009-216 (Blue Ridge Village) - Docket No. 2021-CV-1574-TX.

- R. Stipulation for Settlement and Joint Motion for Agreed Upon Order and authorization for John Dornberger, Attorney representing Dauphin County, to execute a Tax Refund Agreement between Dauphin County and HH Crown LP - HH Crown, LP v. Dauphin County Board of Assessment Appeals - Parcel #24-052-451 (200 High Pointe Drive) - Docket No. 2021-CV-8642-TX.
- S. Purchase of Service Agreement between Dauphin County (Tax Assessment) and Mid-Atlantic Valuation Group, Inc.
- T. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and APC Home Services, Inc.
- U. Purchase of Service Agreement between Dauphin County (MH/A/DP) and James Petrascu, Esquire.
- V. Approval of Proposal from EHD for the renewal of the Drone Package Policy with American Alternative Insurance Corporation from January 2, 2024 through January 2, 2025.
- W. Agreement between Dauphin County, Dauphin County Treasurer's Office, and Halifax Borough for the collection of real estate taxes for the Borough.
- X. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Application - Dauphin County Redevelopment Authority - \$75,000.
- Y. Grievance Settlement Agreement between Dauphin County, PSSU, and Joe Ann Dillard.
- Z. Agreement of Sale between Dauphin County Institution District and the Commonwealth of Pennsylvania and any other associated documents for the condemnation of Parcel No. 247, Claim No. 2200613000 in Swatara Township.
- AA. Appointment of Tara Toms to the South Central Workforce Development Board, effective January 1, 2024 to December 31, 2027.
- BB. Training Packet.

XIV. FORMER BUSINESS

XV. NEW BUSINESS

XVI. COMMISSIONERS' DISCUSSION & ACTIONS

XVII. CORRESPONDENCE

- A. Notification from AET Agricultural Consulting advising that Ag Ventures, LLC – Schwalm Farm is applying to DEP for a NPDES Permit for a concentrated animal feeding operation located at 351 Bastian Road, Jackson Township.
- B. Notification from AET Agricultural Consulting advising that Carsonville Farms, LP is applying to DEP for a NPDES Permit for a concentrated animal feeding operation located at 2731 Powell's Valley Road, Wayne Township.

- C. Notification from GHD advising that the Susquehanna Township Authority is applying to DEP for a Water Obstruction and Encroachment Permit and an Act 537 Sewage Planning Special Study for their proposed PC-32A Fox Fun Trunk Replacement project.
- D. Receipt of a letter from Dominic D. DiFrancesco, II advising that he is resigning from the Dauphin County Planning Commission.
- E. Notification from Larson Design Group advising that they, on behalf of PennDOT Engineering District 3-0, are applying to DEP for an application for the rehabilitation of Bridge SR 225-003 over Mahantango Creek in Pillow Borough, Dauphin County and Lower Mahanoy Township in Northumberland County.
- F. Notification from TeamAg advising that Noah W. Kreider & Sons LLP are applying to DEP for a NPDES Permit for a concentrated animal feeding operation at 301 Long View Drive, Lower Swatara Township.
- G. Notification from TE Connectivity (formerly AMP, Inc.) advising that they are applying to DEP for a NPDES Permit for the discharge of treated water from Groundwater Remediation System to Wiconisco Creek in Williamstown Borough.
- H. Notification from Hershey advising that they have filed a Notice of Intent with the Susquehanna River Basin Commission seeking approval for the consumptive use of water. The water will be used for evaporative cooling, process cleaning, manufacturing of confectionary products and other process uses at the Hershey Plant located in Derry Township.
- I. Notification from Hyland Engineering advising that Aero Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction to consolidate 4 parcels into one at 1998 W. Harrisburg Pike.
- J. Notification from Brown and Caldwell advising that Derry Township Municipal Authority is applying to DEP for a permit for the biosolids facility improvement: installation of sludge dryer/gasification system project in Derry Township.

XVIII. PUBLIC PARTICIPATION

XIX. ADJOURNMENT

**\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, JANUARY 2, 2024 AT 2:30 P.M. – A COMMISSIONERS’ ORGANIZATION MEETING. \*\*\*\***

**“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”**