



**BOARD OF COMMISSIONERS MEETING  
JANUARY 28, 2026**

**Final**  
Tuesday, January 28, 2026  
9:30 AM

- I. CALL TO ORDER**
- II. MOMENT OF SILENCE**
- III. PLEDGE OF ALLEGIENCE**
- IV. CHIEF CLERK'S REPORT – ERIC HAGARTY**
- V. SOLICITOR'S REPORT – MATTHEW L. OWENS, ESQ.**
- VI. PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS**
- VII. REVIEW AND APPROVAL OF MINUTES**
  - None
- VIII. DIRECTORS/GUESTS**
  - Presentation of Debt Restructuring – PFM Financial Advisors LLC, Raymond James, RBC Capital Markets
- IX. SALARY BOARD (2)**
  1. January 7, 2026 Salary Board Meeting Minutes
  2. Salary Board Packet

**X. HUMAN RESOURCES (1) – FAYE FISHER**

1. Personnel Packet

**XI. BUDGET & FINANCE (1) – CHRISTOPHER DAVIS**

- Investment Report
1. Purchase Order Packet

**XII. MATTERS REQUIRING BOARD ACTION (44)**

**Adoption Assistance and Custodianship Agreements**

1. Adoption Assistance Agreement #2026-08
2. Adoption Assistance Agreement #2026-11
3. Adoption Assistance Agreement #2016-32 – Amendment #1
4. Custodianship Agreement #2021-05 – Amendment #1

**General Agreements**

5. Agreement between Dauphin County and The Bancorp Bank, National Association

Requesting Department: Sheriff's Office

Description: 60-month lease/purchase through L.B. Smith for one 2026 Ford Explorer Active 4D 4WD including upfits by 911 Rapid Response. \$18,998.02 in insurance proceeds would be used as a down payment.

Cost: \$1,531.00 per quarter

Change from Prior Rate: N/A

Term Length: 60 months

Fund Source: Year 1: 100% County Gaming Funds (Unrestricted); Years 2-5: 100% County General Fund (Contingent on approval of Agenda Item #20)

Budgeted: No

6. Dauphin County Bridge Bundle (Project Specific Agreement L00989)

Requesting Department: Commissioners' Office

Description: Agreement for design work for Bridge Bundling Projects by Herbert, Rowland & Grubic, Inc.

Cost: Not to exceed \$30,046.65

Change from Prior Rate: N/A

Term Length: 18 months

Fund Source: 100% State Act 13 Funds

Budgeted: Yes

7. Dauphin County Bridge Bundle (Project Specific Agreement L00990)

Requesting Department: Commissioners' Office

Description: Agreement for design work for Bridge Bundling Projects by Herbert, Rowland & Grubic, Inc.

Cost: Not to exceed \$10,015.55

Change from Prior Rate: N/A

Term Length: 18 months

Fund Source: 100% State Act 13 Funds

Budgeted: Yes

8. Agreement between Dauphin County and Derry Township

Requesting Department: Treasurer's Office

Description: Deputizes the Dauphin County Treasurer for collection of municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

9. Agreement between Dauphin County and Lower Swatara

Requesting Department: Treasurer's Office

Description: Deputizes the Dauphin County Treasurer for collection of municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

10. Agreement between Dauphin County and Susquehanna Township

Requesting Department: Treasurer's Office

Description: Deputizes the Dauphin County Treasurer for collection of municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

11. Agreement between Dauphin County and William Township

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

12. Agreement between Dauphin County and Berrysburg Borough

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

13. Agreement between Dauphin County and Dauphin Borough

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

14. Agreement between Dauphin County and Gratz Borough

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

15. Agreement between Dauphin County and Lykens Borough

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

16. Agreement between Dauphin County and Upper Paxton Township

Requesting Department: Treasurer's Office

Description: Appoints the Dauphin County Treasurer to collect municipal real estate taxes.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 4 years

Fund Source: N/A

Budgeted: N/A

17. Memorandum of Agreement between Defense Distribution Center, Susquehanna and Dauphin County Public Safety for Reciprocal Fire Protection

Requesting Department: Public Safety

Description: Provides formal framework for interagency cooperation to ensure an effective and timely response to incidents that surpass an individual agency's capabilities.

Cost: N/A

Change from Prior Rate: N/A

Term Length: 5 Years

Fund Source: N/A

Budgeted: N/A

**Grant Agreements (Receipts)**

18. Agreement between Dauphin County and the Pennsylvania Department of Drug and Alcohol Programs

Requesting Department: Drug and Alcohol Services

Description: To provide or ensure the provision of prevention, intervention, treatment, case management, recovery support, emergency housing, recovery housing, and overdose prevention services for substance use disorder within Dauphin County.

Proceeds: \$2,547,200.50

Change from Prior Rate: Decrease of \$5,861.00 per year

Term Length: 4.5 years

Fund Source: 75.46% Federal, 24.54% State

Budgeted: Yes

## Grant Applications

19. Ratification of Grant Application Submitted to the Pennsylvania Commission on Crime & Delinquency (PCCD) by the Dauphin County Criminal Justice Advisory Board (CJAB)

Requesting Department: District Attorney's Office/Criminal Justice Advisory Board (CJAB)

Description: Grant funding would support CJAB, its subcommittees, and initiatives in violent crime intervention and prevention strategies.

Potential Proceeds: \$491,120.00

Change from Prior Rate: N/A

Term Length: 36 months

Fund Source: 100% State

Budgeted: No; if awarded, this grant funding would represent unanticipated revenue

## Grant Awards

20. Award to the Dauphin County Sheriff's Office

Grant Source: County Gaming (Unrestricted)

Awardee: Sheriff's Office

Description: First year of payments for the purchase of one 2026 Ford Explorer Active 4D 4WD including uplifts by 911 Rapid Response.

Amount: \$6,124.00 (Contingent on approval of Agenda Item #5)

Award Year: 2026

## Human Services Agreements

21. Agreement between Dauphin County and Hamilton Health Center, Inc.

Requesting Department: Drug and Alcohol Services

Description: Intensive case management and life skills education groups through the Baby Love Program for pregnant/parenting women in Dauphin County.

Cost: \$85,500.00

Change from Prior Rate: No

Term Length: 7 months

Fund Source: 100% Federal

Budgeted: Yes

22. Agreement between Dauphin County and A Living Well Institute, Inc. – Addendum #1

Requesting Department: Children and Youth Services

Description: This addendum to an existing agreement provides for language interpretation-related mileage reimbursement and increases the rate to \$0.70/mile in accordance with a corresponding increase in the federal reimbursement rate.

Cost: \$0.70/mile

Change from Prior Rate: Increased from \$0.67/mile

Term Length: One Year

Fund Source: 80% State, 20% County

Budgeted: Yes

23. Agreement between Dauphin County and Christian Churches United of the Tri-County Area, Inc.

Requesting Department: Human Services' Office

Description: State Opioid Response (SOR) Housing Program rental assistance application processing, customer support, and case management services.

Cost: \$33,410.00

Change from Prior Rate: N/A

Term Length: 6 months

Fund Source: 100% State

Budgeted: Yes

24. Intergovernmental Cooperation Agreement between Dauphin County, Berks County, Lackawanna County, and Lehigh County to form a Regional Youth Detention Center Agency

Requesting Department: Commissioners' Office

Description: This new multi-county regional youth detention center agency will address the shortage of juvenile detention beds through a shared services model governed by a new council, to which Dauphin County will appoint 3 out of 12 members. Berks County is

taking the operational lead, with the Berks County Detention Program Director serving as the new agency's director.

Cost: Dauphin County is responsible for 25% of the ongoing operating costs, which will be paid to Berks County on a quarterly basis

Change from Prior Rate: N/A

Term Length: 20 Years

Fund Source: 50% State, 50% County

Budgeted: N/A

### **Legal Services Agreements**

25. Agreement between Dauphin County and Palermo Law Office – Michael Palermo, Esq.

Requesting Department: Courts

Description: Post-Conviction Relief Act counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

26. Agreement between Dauphin County and Palermo Law Office – Michael Palermo, Esq.

Requesting Department: Courts

Description: Criminal conflict counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$60,000.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

27. Agreement between Dauphin County and Palermo Law Office – Michael Palermo, Esq.

Requesting Department: Courts

Description: Juvenile conflict counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

28. Agreement between Dauphin County and Watson Legal Service, PLLC – Lisa M. Watson, Esq.

Requesting Department: Courts

Description: Dependency parent attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

29. Agreement between Dauphin County and JSDC Law Office – Ebony R. Hammond, Esq.

Requesting Department: Courts

Description: Dependency parent conflict attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

30. Agreement between Dauphin County and the Law Office of Christopher F. Wilson – Christopher Wilson, Esq.

Requesting Department: Courts

Description: Domestic Relations special counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$28,750.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

31. Agreement between Dauphin County and Law Office of Kathryn Waters, LLC - Kathryn Waters, Esq.

Requesting Department: Courts

Description: Termination of parental rights counsel for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

32. Agreement between Dauphin County and Mette, Evans, & Woodside – Cory Leshner, Esq., or Michael Farabella, Esq.

Requesting Department: Courts

Description: Dependency parent attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

33. Agreement between Dauphin County and Joy Waters Fleming, Esq.

Requesting Department: Courts

Description: Guardian ad litem, dependency, and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

34. Agreement between Dauphin County and Sarah E. Hoffman, Esq.

Requesting Department: Courts

Description: Guardian ad litem, dependency, and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

35. Agreement between Dauphin County and Paul W. Muller, Esq.

Requesting Department: Courts

Description: Guardian ad litem, dependency, and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

36. Agreement between Dauphin County and Paul W. Muller, Esq.

Requesting Department: Courts

Description: Guardian ad litem and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

37. Agreement between Dauphin County and Watson Legal Services, PLLC – Lisa M. Watson, Esq.

Requesting Department: Courts

Description: Guardianship attorney to an incapacitated person for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$65,000.00

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

38. Agreement between Dauphin County and Law Offices of Amy Backenstose – Amy Backenstose, Esq.

Requesting Department: Courts

Description: Guardian ad litem, dependency, and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

39. Agreement between Dauphin County and Law Offices of Gina M. Carnes – Gina M. Carnes, Esq.

Requesting Department: Courts

Description: Guardian ad litem, dependency, and termination of parental rights legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

40. Agreement between Dauphin County and Guida Law Offices – Gail Souders, Esq.

Requesting Department: Courts

Description: Guardian ad litem for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

41. Agreement between Dauphin County and Watson Legal Service, PLLC – Lisa M. Watson, Esq.

Requesting Department: Courts

Description: Guardian ad litem delinquency attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

42. Agreement between Dauphin County and Watson Legal Service, PLLC – Lisa M. Watson, Esq.

Requesting Department: Courts

Description: Guardian ad litem termination of paternal rights attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

43. Agreement between Dauphin County and Guida Law Offices – Gail Souders, Esq.

Requesting Department: Courts

Description: Guardian ad litem delinquency attorney for legal services in matters for which the Court determines counsel must be provided to a participant as required by law.

Cost: \$75.00 per hour

Change from Prior Rate: No

Term Length: One Year

Fund Source: County General Fund

Budgeted: Yes

#### **Satisfaction Pieces**

44. Nichole A. Echols

Address: 1006 N. 18<sup>th</sup> Street, Harrisburg, PA 17103

Proceeds: \$4,387.00

**XIII. FORMER BUSINESS**

**XIV. NEW BUSINESS**

**XV. COMMISSIONERS' REMARKS**

- **SECRETARY** – GEORGE P. HARTWICK, III
- **VICE CHAIR** – MIKE PRIES
- **CHAIR** – JUSTIN DOUGLAS

**XVI. CORRESPONDENCE**

**XVII. GENERAL PUBLIC PARTICIPATION**

**XVIII. ADJOURNMENT**

\*\*\*\*THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, FEBRUARY 4, 2026 AT 10:00 A.M. \*\*\*\*