



OFFICE OF COUNTY COMMISSIONERS
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Vincent L. Paese

January 22, 2025

Request for Proposals (RFP): Professional Engineering Services

Dauphin County is seeking proposals from qualified professionals or firms to provide **professional engineering services**. The selected partner will serve as the County Engineer as defined in the County Code, 16 P.S. §13501.

Scope of Services:

The selected firm or individual will:

- Act as County Engineer for Dauphin County pursuant to County Code, 16 P.S. §13501.
- Per County Code, 16 P.S. §13502, the engineer shall “(1) Prepare plans, specifications and estimates of all engineering work undertaken by the county. (2) As necessary, furnish the county commissioners with reports, information or estimates on work. (3) In general, perform all duties with reference to any county engineering work as the county commissioners may prescribe. (4) Perform all duties relating to surveying as may be assigned by the county commissioners or by law.
- Oversee, administer and consult on bidding and request for proposals (RFP) for engineering projects undertaken by the County. Including administering bids on behalf of the County on the County’s designated online platform.
- Act as project manager/county liaison to awarded engineering projects.
- Support the County in advocating for funding opportunities and applying for both State and Federal funds/grants when requested.
- Conduct evaluation and analysis on the performance, integrity, and status of all County-owned facilities.
- Address other projects and priorities as assigned by the Commissioners.

Submission Details:

- **Reference:** Professional Engineering Services
- **Submission Contact:** Vincent Paese at VPaese@dauphincounty.gov
- **Deadline for Submissions:** February 14, 2025