



## **DAUPHIN COUNTY BOARD OF COMMISSIONERS**

### **WORKSHOP MEETING**

**MAY 26, 2021**

**10:00 A.M.**

#### **MEMBERS PRESENT**

Jeff Haste, Chairman  
Mike Pries, Vice Chairman  
George P. Hartwick, III, Secretary

#### **STAFF PRESENT**

Chad Saylor, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Steve Libhart, Director of Public Safety; Jean Marfizo King, Register of Wills; Janis Creason, Treasurer; James Markel, Controller; John Cherry, President Judge; Nick Chimienti, Sheriff; Matt Krupp, Prothonotary; James Zugay, Recorder of Deeds; Faye Fisher, Director of Human Resources; J. Scott Burford, Deputy Chief Clerk; Keith Kepler, Director of Solid Waste; Greg Daylor, Director of Tax Assessment; Randy Baratucci, Director of Purchasing; Edgar Cohen, Director of Facilities Maintenance; Fred Lighty, Esq., Solicitor's Office; Brett Hambright, Press Secretary; Christopher Davis, Director of Budget & Finance; Gerald Feaser, Jr., Director of Voter Registration/Elections; Tony DiFrancesco, Director of Veterans Affairs; Brandi Meyers, Human Resources; Donna Miller, Risk Manager; Tom Coreau, Veterans Affairs; Chris Spackman, Voter Registration/Elections; Lori Topos, Purchasing; Kenny Fisher, Purchasing; J. Kiss, Public Safety; Vince Paese, Treasurer's Office; Frank Haulman, Information Technology; Julie Mackey, Commissioners' Office; Ruby Doub, Commissioners' Office; Kelly Megonnel, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

#### **GUESTS PRESENT**

James Roxbury, Mike Musser, Dave Feidt, Amy Richards, Steve Shirk, Dominic DiFrancesco, II; Jay Ostrich; Melissa Nicholson, Veronica Dixon, Alana Cornish, Dave Black, Eric Darr, Lisa Schaefer (virtual); Representative Sue Helm, Representative Andrew Lewis, Representative Tom Mehaffie; Representative Joe Kerwin; Congressman Scott Perry and Stephen Hetrick

## **MINUTES**

### **CALL TO ORDER**

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.

### **MOMENT OF SILENCE**

Everyone observed a moment of silence.

### **PLEDGE OF ALLEGIANCE**

Everyone stood for the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

There are three sets of Meeting Minutes that will be considered at next week's Legislative Meeting.

### **EXECUTIVE SESSIONS HELD BETWEEN MEETINGS**

There were no Executive Sessions held between meetings.

### **ELECTION BOARD MEETING**

A complete set of Election Board Meeting Minutes are on file in the Commissioners' Office.

### **DEPARTMENT DIRECTORS/GUESTS**

- A. Dauphin County Commissioners
  - 1. Proclamation honoring Randy Baratucci for his 39.5 years of County Service
    - Judge John Cherry
    - Steve Shirk

Mr. Haste called Randy Baratucci forward. He read the following Proclamation.

*Office of the County Commissioners*

## Dauphin County, Pennsylvania

### Proclamation

*We, the Dauphin County Board of Commissioners, join all county employees and the community at large in extending congratulations and gratitude to Randy Baratucci as he celebrates retirement after nearly 40 years of service to Dauphin County;*

*Whereas, hired in 1981 as a Director of Purchasing, Randy held only that position and mastered it for 39¾ years, reviewing purchase orders from county departments and submitting larger purchases for approval at weekly meetings, when, for the past two decades, he was graciously welcomed to the microphone by Commissioner Chair Haste;*

*Whereas, a laser-focused numbers man, Randy's attention to every detail never wavered; regardless of the project's scope and size, Randy knew protocol through and through and he demanded departments practice the same obedience;*

*Whereas, Randy rarely took vacation or time off, his presence in the office was as constant as his filling a seat for breakfast every morning at East Shore Diner, where he congregated with friends, gathered his thoughts, and fueled up for workshifts;*

*Whereas, a baseball fan and Yankees devotee, Randy will surely, as a semi-retiree, catch even more games, no doubt, critiquing decisions of managers and calls by umpires for ages to come, with support from his loving wife, Mary;*

*Therefore, we join the 278,000 residents of Dauphin County in applauding Randy Baratucci for his meticulous work performance that was always frugal and to the benefit of the public he served; and in grateful recognition thereof, we do hereby proudly proclaim May 28, 2021 – Randy's last shift – to be "Randy Baratucci Day" in Dauphin County.*

Mr. Haste thanked Randy for his dedication. He would get passionate when the County Code was not being followed.

Mr. Pries stated that Randy is a very loyal employee. Randy is a Notre Dame, Yankees and New York Giants fan and his most important role is his mentorship with Kenny Fisher. It was a privilege and honor to work with Randy over the years.

Mr. Hartwick stated that what Randy lacks in height, he excels in ethics. He enjoyed the opportunity to work with Randy. He is grateful for Randy's service and friendship and wished him well in his retirement.

Judge Cherry stated that Randy is one of the kindest persons he knows and has a big heart. He wished Randy the very best in his retirement.

Mr. Shirk stated that he has known Randy for over 30 years. Randy always had an extreme focus to detail. Everything had to be by the book. He congratulated Randy for a job well done and welcomed him to the retirement club.

Mr. Baratucci thanked everyone. He tried to do the best and it looks like he succeeded. He made a lot of friends, and he is happy that Mike Yohe and Commissioner Haste can join him in retirement. It will be a challenge not coming into work anymore. He will still drop Kenny off at work. Everyone has been great.

2. Proclamation honoring Jeff Haste for his 26 years of County Service
  - Representatives Sue Helm, Andrew Lewis, Tom Mehaffie and Joe Kerwin
  - Jay Ostrich, District Director for Congressman Scott Perry
  - Dave Black, former Executive Director & CEO, CREDC
  - Eric Darr, Ph.D., President, Harrisburg University
  - Lisa Schaefer, Executive Director, CCAP
  - Melissa Nicholson, Executive Director, Gamut Theatre Group
  - Alana Cornish, Senior Account Manager, Strategic Partnerships, Urban One Media

Commissioner Haste received many accolades for his years of service with Dauphin County. Representatives Sue Helm, Andrew Lewis, Tom Mehaffie and Joe Kerwin were present. Representative Lewis read a Citation from the PA House of Representatives. Each Representative provided comments regarding Mr. Haste's accomplishments. Representative Helm, on behalf of Senator DiSanto, also read and presented a PA Senate Citation to Mr. Haste.

Congressman Scott Perry commented on Jeff's accomplishments and his years of service to the County, community, Commonwealth and Country. He provided Mr. Haste with a personal Challenge Coin, a military tradition used today to honor those who go beyond the standard of excellence; and the US flag.

Dave Black and Merone Yemane came forward to recognize Commissioner Haste. Ron commented on their involvement over the years, even as a soccer coach. Dave Black stated that he has known the Commissioner for over 38 years, back when he became the chief clerk for Dauphin County under Commissioners Sally Klein, Russ Sheaffer and Anthony Petrucci. Jeff did a great job as Chief Clerk and as a Commissioner. Dave and Ron wished him the best in his retirement.

Dr. Eric Darr, President of the Harrisburg University, noted the relationship and support, not always the financial, that the University had with Commissioner Haste. The Commissioners' support has been tremendous, and he provided Jeff with the highest award that the University can provide.

Lisa Schaefer, Executive Director of CCAP, appreciated the opportunity to honor Commissioner Haste. Jeff served as President, and he also sat on NACo boards as

well. His commitment to the community and residents is very appreciated. Ms. Schaefer presented Mr. Haste with a plaque.

Melissa Nicholson, Executive Director of Gamut Theatre Group, read and presented a Proclamation from the Theatre. She expressed her appreciation for his support and wished him well.

Alana Cornish, Senior Account Manager, Strategic Partnerships, Urban One Media, shared her mother's memories of the meetings that were held between Vera and Commissioner Haste.

Commissioner Hartwick and Commissioner Pries gave praise to Commissioner Haste for his commitment and dedication to the residents of the County. They shared with the audience the accomplishments of Mr. Haste and the legacy that he will leave behind. Some of those accomplishments are the 16-years without a tax increase, the Detweiler Park, Infrastructure Bank and Land Bank.

Former Commissioner Nick DiFrancesco shared the story of when Commissioner Haste asked him to be his running mate back in 2002. It was about the residents of the County and making sure things were going to be better.

Mr. DiFrancesco read the following Proclamation:

*Office of the County Commissioners*  
**Dauphin County, Pennsylvania**

**Proclamation**

*We, the Dauphin County Board of Commissioners, are honored to recognize a pillar and master leader of Dauphin County, as we join the many communities impacted by departing Commissioner Jeff Haste and extend our heartfelt thanks and best wishes to Jeff in celebrating his 26 years of service to Dauphin County;*

*Whereas, a career public servant, Jeff's scope of work extends far beyond county borders, as his introduction of innovative ideas had regional impact while providing molds for municipalities large and small to employ for the benefit of their residents;*

*Whereas, after serving as the county's chief clerk, Jeff was appointed, then elected, Dauphin County Commissioner in 2003, and was voted Board Chair soon after, serving in that post until his retirement, along the way also serving as Prison Board Chair, and County Commissioners Association of Pennsylvania President in 2014;*

*Whereas, Jeff was a stoic and unflappable commander in public meetings and forums, and behind closed doors in discussions regarding project development, budget and finance, prison matters, personnel, and the wide variety of matters he steered – infusing just the right doses of his sarcastic humor and wit;*

*Whereas, an outdoorsman and avid sports coach and fan, Jeff is bound for many more years traveling, hunting and fishing alongside friends like Mike Yohe, enjoying local parks – including many projects he oversaw –*

*tailgating for Eagles games, and sitting field level for Phillies games with friends Randy Baratucci and Tom Guenther, or his beloved wife, Maria;*

***Therefore,** we join the 278,000 residents of Dauphin County in applauding Jeff Haste for his monumental achievements while serving as our fellow Commissioner, representing the best interests of communities, families, residents, workers, and students in Dauphin County; and in grateful recognition thereof, we do hereby proudly proclaim May 26, 2021 – his final public meeting day – to be “Commissioner Jeff Haste Day” in Dauphin County.*

Mr. Haste thanked his family and explained how he became involved in government. The Board of Commissioners has been a team effort. He had a great relationship with the legislators over the years. He thanked all the County employees and directors. The County has a group of dedicated employees which makes our job great. The directors and community partners – all that coming together as a team makes Dauphin County a great place to work, live and play. He gave a special thank you to Nick, Mike, and George for working together as a team. He plans on being very active.

### **PUBLIC PARTICIPATION**

There was none.

### **HUMAN RESOURCES**

Ms. Fisher thanked Commissioner Haste for his service and he is part of the reason that she is working for Dauphin County.

The Salary Board Packet and Personnel Packet were distributed. There were no questions.

The Salary Board Packet and Personnel Packet will be considered at next week’s Legislative Meeting.

### **PURCHASE ORDERS**

Mr. Baratucci stated that this will be his last meeting. Going forward Chris Davis will be presenting the Purchase Order Packet.

The Purchase Order Packet was distributed yesterday. There were no questions.

The Purchase Order Packet will be considered at next week’s Legislative Meeting.

### **SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo had nothing to report. He noted that the items will be ready for consideration at next week’s Legislative Meeting. No questions were asked.

## **CHIEF CLERK'S REPORT – CHAD SAYLOR**

Mr. Saylor stated that it was his honor to serve as Chief Clerk and that he learned a lot from Commissioner Haste.

### **TRAINING PACKET**

**It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Item #1 of the Training Packet.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **MATTERS REQUIRING BOARD ACTION**

- A. Ratification of a Declaration of Disaster Emergency dated May 21, 2021.
- B. Changes to the Dauphin County, PA Deferred Compensation Plan:
  - 1. Remove the American Funds Europacific Growth Fund R3 (RERCX) from the investment line-up and models and replace it with the American Funds Europacific Growth Fund R6 (REGX).
  - 2. Remove the Vanguard High Dividend Yield Index Adm (VHYAX) from the investment line-up and models and replace it with the Neuberger Berman Large Cap Value R6 (NRLCX).
  - 3. Remove the Van Eck Emerging Markets (EMRYX) from the investment line-up and models and replace it with the Artisan Developing World I (APHYX).
  - 4. Remove the Janus Henderson Triton T (JATTX) from the investment line-up and models and replace it with the AB Small Cap Growth Advisor (QUAYX).
  - 5. If a no-load share class with no minimum investment can be obtained, add that share class of the Morgan Stanley Inst Inception Fund to the investment line-up and make it available for inclusion in the models.
  - 6. Remove the Buffalo Discovery Fund (BUFTX) from the investment line-up and models and replace it with the Blackrock Mid-Cap Growth Svc (CMGSX), or if Blackrock is willing to waive the minimum initial investment, a share class with a lower expense ratio.
  - 7. Update the investment policy statement (IPS) with the new benchmark indexes and scoring criteria.
  - 8. Update the Plan's asset allocation models to the new allocations listed in the Appendix.
- C. Renewal Proposal from Marsh & McLennan for Automobile Liability, Excess Liability & Crime Insurance – Auto Policy with Travelers Indemnity, Excess Liability with States and Crime Policy with Travelers Casualty Surety – terms June 1, 2021 to June 1, 2022.
- D. Proposal from EHD for renewal of the Cyber Insurance (June 1, 2021 to July 31, 2021).
- E. Proposal from EHD for renewal of the Property Insurance (June 1, 2021 to June 1, 2022).

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through E listed above under Matters Requiring Board Action.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

### **COMMISSIONERS' COMMENTS**

Mr. Haste thanked the row officers. He appreciated working with them, and the next Commissioner will enjoy it as well.

### **PUBLIC PARTICIPATION**

There was none.

### **ADJOURNMENT**

**There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.**

Transcribed by: Richie-Ann Martz