



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 15, 2021

10:00 A.M.

MEMBERS PRESENT

Mike Pries, Chairman
Chad Saylor, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

J. Scott Burford, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Stephen Libhart, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor's Office; James Markel, Acting Controller; Janis Creason, Treasurer; Donna Miller, Risk Manager; Brett Hambright, Press Secretary; Darla Mathis, Human Resources; Robert Christoff, Conservation District; Matthew Williard, Conservation District; Chris Davis, Director of Budget & Finance; Julie Mackey, Commissioners' Office; Kelly Megonnel, Commissioners' Office; Ruby Doub, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Mike Musser, Jeff Haste, Karl Singleton, Eric Jackson, Sr., Mike Musser, Mary Bateman, and Joe Robinson

MINUTES

CALL TO ORDER

Mr. Pries, Chairman of the Board, called the meeting to order at 10:08 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the November 24, 2021 Workshop Meeting Minutes and the December 1, 2021 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Markel and seconded by Mr. Hartwick that the Salary Board approve the December 1, 2021 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

There was none.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Mathis reported that the Personnel Packet was revised and distributed yesterday. There were several additions and one deletion. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve the Personnel Packet as presented.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – CHRIS DAVIS

Investment Report

Mr. Davis provided the following Investment Report:

**Report from the Office of Budget & Finance
December 15, 2021**

- **December 2, 2021** transferred **\$3,521,644.24** to the **Payables** account and **\$2,693,743.92** to the **Payroll** account from the County's Concentration account to cover expenses for the week.
- **December 9, 2021** transferred **\$1,481,379.00** to the **Payables** account from the County's Concentration account to cover expenses for the week.
- **Wire Payments since last report: \$6,702,674.50**
- **Debt Service Payments since last report: \$62,642.06**
- **Term Investments**
 - 2/2/21 – Riverview Bank – 1-Year CD - \$10,000,000.00 – Rate 0.25% - Maturity Date: 2/2/22
 - 3/19/21 – S&T Bank – 1-Year CD - \$15,000,000.00 – Rate 0.30% - Maturity Date: 3/19/22
- **Balance today in PA INVEST: \$78,809.98 rate 0.010%**
- **Balance today in First National Bank: \$106,657.56 rate 0.210%**
- **Balance today in S&T Bank: \$1,132,309.92 rate 0.120%**
- **Balance today in Santander Bank: \$1,123,972.30 rate 0.100%**
- **Balance today in Customers Bank: \$24,504,948.00 rate 0.250%**
- **Balance today in Customers Bank: \$10,006,328.91 rate 0.10%**
- **Balance today in PLGIT Prime: \$68,428.08 rate 0.04%**
- **Balance today in Riverview Bank: \$37,259,211.69 rate 0.15%**
- **Balance today in Citizens Bank: \$8,520,135.82 rate 0.12%**

No T.R.A.N. Line of Credit required for 2021.

Purchase Order Packet

Mr. Davis reported that all budget adjustments were made to the Purchase Order Packet. There was one addition and that was for Voter Registration. No questions were asked.

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

Adoption of the 2022 Dauphin County Calendar Year Budget

Mr. Pries noted that this is Mr. Davis' first budget. He thanked the directors and Mr. Davis for their hard work in putting together this budget.

Mr. Davis provided a 2022 Calendar Year Budget, which is attached to these Minutes. He noted that the total budget is \$278,540,025. The budget has in the Lobby of the Commissioners' Office for public review for the past 20 days. There is no tax increase for 2022. This is the 17th year without a tax increase.

Mr. Pries noted that 17 consecutive years is a great accomplishment. He thanked the prior Board of Commissioners for their hard work in the past. The budget was reviewed line item by line item. This is something that the residents demand. It is a team effort.

Mr. Saylor echoed Mr. Pries' statement. It is not doable without teamwork. The Board worked with the directors, row officers and Courts. Unfunded mandates are what causes problems with budgets. Counties provide a lot of work for these State mandates. Act 77 is the most recent mandate. This Act changed the way citizens vote in Pennsylvania. This Act required counties to hire more staff and printing costs rose. The budget for Voter Registration/Elections went from under \$1 million to almost \$2 million. The State assured counties that they would receive payment. To date, Dauphin County has not seen one cent from the State. The Board cannot continue to hold the line on taxes unless it gets some cooperation from the State. The County's senior citizens who are on fixed incomes cannot be burdened with additional taxes.

Mr. Hartwick stated that elected officials must meet with requirements of the County Code. It is not always easy or that we always agree. We have put ourselves in a position to do what is right. This was a remarkable budget during a pandemic. He touched base on the vacancies that are in the human services agencies.

It was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board adopt the 2022 Dauphin County Calendar Year Budget.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

Bid Awards – Office Supplies and Janitorial Services for the MDJ Offices

Mr. Davis reported that the bid award for office supplies is with Office Basics. It is noted as Item DD on the agenda for approval.

The bid award for janitorial services for the MDJ Offices will need to be rebid. The bidders did not complete the proper paperwork.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board disqualify all bidders, due to not submitting proper bidding documents and that the bid for janitorial services be rebid.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK’S REPORT – J. SCOTT BURFORD

Mr. Burford had no report, and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo noted that Item CCCC needs to be tabled. There were some missing pieces and that involves software for the Recorder of Deeds. No questions were asked.

MATTERS REQUIRING BOARD ACTION

- A. Purchase of Service Agreements between Dauphin County (AAA) and Chiara-Williams Training and Development, LLC.
- B. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Kidspeace National Centers, Inc.
 - 2. ACE Family, LLP
 - 3. Natalie Burston, Esquire
 - 4. Gregory C. Mills, Esquire
 - 5. KiddieGarden Daycare Center LLC
- C. Adoption Assistance Agreements: #2021-63, #2021-64, #2021-65, #2021-66, #2021-67, #2021-68, and #2021-70.
- D. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Recovery Institute, Inc.
- E. Amendment #2 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Halifax Communities That Care, Inc.
- F. Amendment #1 to Purchase of Service Agreement between Dauphin County and Contact Helpline, Inc.

- G. Amendments to Emergency Solution Grant (ESG) Agreements between Dauphin County and:
 - 1. Capital Area Coalition on Homelessness, Inc. – Amendment #2
 - 2. Catholic Charities of the Diocese of Harrisburg, Pennsylvania, Inc. – Amendment #1
 - 3. Christian Churches United of the Tri-County Area, Inc. – Amendment #1
 - 4. Gaudenzia, Inc. – Amendment #1
 - 5. Shalom House, Inc. – Amendment #1x
 - 6. Valley Youth House Committee, Inc. – Amendment #1
- H. Agreements for Legal Services between Dauphin County (Courts) and Watson Legal Services PLLC (Lisa M. Watson) for:
 - 1. Counsel for Alleged Incapacitated Person (Guardianships)
 - 2. GAL Private Termination of Parental Rights
 - 3. GAL Juvenile Delinquency
 - 4. Conflict Parent Attorney Dependency and TPR
- I. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Mindy S. Goodman (Mindy Goodman) for Juvenile Hearing Officer.
- J. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Jennifer L. Lehman (Jennifer Lehman) for Custody Conference Officer.
- K. Subordination Agreement between Dauphin County (Economic Development) and Kelly R. Harbold for property located at 6118 Blue Stone Avenue, Harrisburg, PA.
- L. Amendment #1 to Agreement between Dauphin County (Human Resources) and Sandra M. Parrish.
- M. Business Service Order between Dauphin County (Information Technology) and Comcast to add Fort Hunter to County network.
- N. Agreement for Professional Services between Dauphin County (Prison) and Justice Benefits, Incorporated (grant maximization vendor for the annual SCAAP Grant).
- O. Contract between Dauphin County (Probation Services) and GEO Reentry Services, LLC for day reporting services in the CEO Reentry Service Center.
- P. Subordination Agreement between Dauphin County (Economic Development) and Juan A. Guzman-Palcios for property located at 519 Mountain View Road, Middletown, PA.
- Q. Satisfaction Piece for Christopher R. Warble on property located at 2423 Adrian Street, Harrisburg, PA - \$3,000.00.
- R. Satisfaction Piece for John A. Weezorak and Robert J. Weezorak on property located at 515 2nd Street, Highspire, PA - \$2,448.00.
- S. Satisfaction Piece for Tyrone J. Beasley, Jr. and Denise I. Beasley on property located at 415 2nd Street, Bressler, PA - \$3,000.00.
- T. Satisfaction Piece for Christopher Burno on property located at 1630 Paxton Street, Harrisburg, PA - \$3,000.00.
- U. Partial Refund of 2021 Real Estate Taxes – Parcel #04-008-005 (218 Pine Street) – Pine

Street Building Partnership - \$1,396.47.

- V. Renewal Letter between Dauphin County (Human Resources) and Delta Dental for the renewal of the Teamsters Prison Guards Group 00384, Teamster Probation Officers Group 03034 and the Teamsters Court Related Non-Professionals Group 03051 for the 2022-2023 calendar year.
- W. Resolution # 25-2021 – Hiring Freeze promulgated by the Dauphin County Board of Commissioners for all employment positions in the County of Dauphin.
- X. Resolution #26-2021 – Tax Levy and Appropriation Resolution.
- Y. Purchase of Consultancy Services Agreement between Dauphin County (Information Technology) and GMK Consulting LLC.
- Z. Supplement to Master Equipment and Products Agreement and Amendment between Dauphin County (Probation Services) and Siemens Healthcare Diagnostics Inc.
- AA. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Sandra O’Hara (Sandra O’Hara) for Juvenile Hearing Officer.
- BB. Agreement between Dauphin County (Information Technology) and Comcast for service to 5300 N. Front Street – Order #30132310.
- CC. Acceptance of the 2022 Operating and Capital Budgets for the Parking System.
- DD. Bid Award for Office Supplies – Office Basics.
- EE. Agreement for Legal Services between Dauphin County (Courts) and Gerard Mangieri, Esquire for Adult Criminal Conflict Counsel.
- FF. Purchase of Service Agreement between Dauphin County and Yardi Systems, Inc.
- GG. Satisfaction Piece for Jessica A. Laing on property located at 309 Lewis Street, Harrisburg, PA - \$3,000.00.
- HH. Satisfaction Piece for Mina Shehata and Vivian Michael on property located at 138 Radle Road, Harrisburg, PA - \$3,000.00.
- II. Subordination Agreement between Dauphin County and Pennymac Loan for Richard N. Thawng and An Lang Zing on property located at 817 N. Pine Street, Middletown, PA.
- JJ. Agreement for Legal Services between Dauphin County (Courts) and Killian & Gephart LLC (Sarah Lockwood) for Adult Conflict Counsel.
- KK. Agreement for Legal Services between Dauphin County (Courts) and Weisenberger Law (Kristen L. Weisenberger) for Adult Conflict Counsel.
- LL. Agreement for Legal Services between Dauphin County (Courts) and Killian & Gephart LLC (Sarah Lockwood) for PCRA Counsel.
- MM. Agreement for Legal Services between Dauphin County (Courts) and Weisenberger Law (Kristen L. Weisenberger) for PCRA Counsel.
- NN. Agreement for Legal Services between Dauphin County (Courts) and Chavis Law Firm, LLC (Jenni H. Chavis) for Hearing Officer.

- OO. Agreement for Legal Services between Dauphin County (Courts) and Saltzgeber & Boyle (Laurie A. Saltzgeber) for GAL Custody.
- PP. Agreement for Legal Services between Dauphin County (Courts) and Purdy Law Office, LLC (Pamela Purdy) for Paternity Counsel.
- QQ. Satisfaction Piece for Bruce A. Sherrid and Gale L. Sherrid on property located at 354 Locust Street, Steelton, PA - \$4,765.83.
- RR. Agreements for Legal Services between Dauphin County (Courts) and Krevsky & Rosen (Sanford Krevsky) for:
 - 1. Custody Conference Officer
 - 2. Juvenile Hearing Officer
- SS. Agreement between Dauphin County (Facility Maintenance) and Revolution Bio Fuels, LLC/Planet Fry for the removal of used cooking oil.
- TT. Agreement between Dauphin County (Facility Maintenance) and CWF Services LLC for plowing and shoveling services at the Northern Dauphin Human Services Building.
- UU. Repository Bids received from Benito Hernandez for the following:
 - 1. Parcel #09-024-045 (1629 Carnation Street) - \$1,200.00
 - 2. Parcel #09-024-029 (85 Disbrow Street) - \$1,200.00
- VV. Repository Bids received from William C. Matthews for the following:
 - 1. Parcel #09-052-063 (1609 Zarker Street) - \$1,172.10
 - 2. Parcel #10-024-039 (542 Curtin Street) - \$1,677.00
- WW. Repository Bid received from Edith F. Amoroso for Parcel #15-009-007 (1907 Briggs Street) - \$1,200.00.
- XX. Repository Bid received from Jose Antonio Caceres for Parcel #70-001-002 (107 E. Broad Street) - \$1,600.00.
- YY. Repository Bid received from Matthew Joseph Michalowski for Parcel #09-068-080 (1412 Derry Street) - \$7,000.00.
- ZZ. Repository Bid received from Noel A. Luke for Parcel #13-014-043 (1927 Kensington Street) - \$3,000.00.
- AAA. Repository Bids received from Manuel Luciano Castro for the following:
 - 1. Parcel #08-028-012 (125 N. Summit Street) - \$1,500.00
 - 2. Parcel #09-043-047 (141 Sylvan Terrace) - \$2,000.00
 - 3. Parcel #10-023-024 (2408 N. 6th Street) - \$1,000.00
 - 4. Parcel #10-023-025 (2406 N. 6th Street) - \$1,000.00
- BBB. Repository Bid received from Integrity First Home Buyers LLC for Parcel #02-023-033 (1618 Swatara Street) - \$1,001.00.
- CCC. Repository Bid received from Islamic Center Masjid Al-Sabereau for Parcel #01-035-014 (1342 S. 13th Street) - \$1,000.00.

- DDD. Repository Bid received from HH Investment for Parcel #35-028-004 (Geraldine Drive) - \$1,000.00.
- EEE. Repository Bid received from Luz Guerrero for Parcel #09-029-018 (1717 Regina Street) - \$1,000.00.
- FFF. Approval of documents related to settlement of Opioid Litigation.
- GGG. PCCD Amendment #1 to Subgrant #2020-CE-01-33240 – Dauphin County COVID-19 Relief.
- HHH. Approval of a Proposal from Urban Partners for a Comprehensive Housing Study & Needs Assessment for Dauphin County.
- III. Custodianship Subsidy Agreement #2021-08.
- JJJ. Purchase of Service Agreement between Dauphin County and FifthTheory, LLC.
- KKK. Purchase of Service Agreement between Dauphin County and Joseph D. Kerwin, Esquire.
- LLL. Purchase of Service Agreement between Dauphin County and Kerwin & Kerwin, LLP.
- MMM. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of David Hoover, Esquire (David Hoover) for Adult Conflict Counsel.
- NNN. Agreements for Legal Services between Dauphin County (Courts) and Law Offices of Robert B. Lieberman (Robert Lieberman) for:
1. Dependency Parent Attorney
 2. GAL Custody
- OOO. Agreements for Legal Services between Dauphin County (Courts) and Keefer, Wood, Allen & Rahal, LLP (Bradford Dorrance) for Counsel for Alleged Incapacitated Person (Guardianship).
- PPP. Agreements for Legal Services between Dauphin County (Courts) and Spilman, Thomas, and Battle, PLLC (Annmarie Kaiser Robey) for GAL Private TPR.
- QQQ. Agreements for Legal Services between Dauphin County (Courts) and Palermo Law Offices (Michael Palermo) for:
1. Adult conflict Counsel
 2. PCRA Counsel
 3. Juvenile Conflict Counsel
- RRR. Herbert, Rowland & Grubic, Inc.'s 2022, 2023 and 2024 Fee Schedule.
- SSS. Local Share Municipal Grant Program Unrestricted Gaming Request – Harrisburg University - \$300,000 for Riverfront Park Concert Series.
- TTT. Approval of Schedules B and C amending the Lease and Master Maintenance Agreement between JGF Funding, LLC and Dauphin County.

- UUU. Proposal #20212232 from McClure Company for unit diagnostic and HW Line Replacement.
- VVV. Agreement for Assignment of Police Officers between Dauphin County and Harrisburg Bureau of Police for traffic control at the parking garage.
- WWW. Refund of 2021 Real Estate Taxes – Parcel #32-011-042-001-0001 (28 Enders Rd.) – Nancy & Rick Bechtel - \$23.38.
- XXX. Approval of Proposal from EHD for the renewal of the County’s Excess Workers Compensation Insurance from January 1, 2022 through January 1, 2023.
- YYY. Agreement between Dauphin County and EHD for the period October 15, 2021 through October 15, 2022.
- ZZZ. Resolution #27-2021 – Application to Encumber Liquid Fuels Tax Funds – Dauphin County - \$60,000.00 for debris removal at 4 county bridges 32, 26, 47 & 56 and a deck spall repair to County bridge 17 (bridge plan approval required).
- AAAA. Resolution #28-2021 – establishing a Property Accessed Clean Energy Program in the County of Dauphin and taking and authorizing other action in connection therewith (C-PACE).
- BBBB. 2021 Tourism Applications:
1. Hershey Figure Skating Club (Funding to underwrite hotel stays and other expenses) - \$7,500.00
 2. High School Sports Live (funding to promote local high school athletes, coaches, and communities) - \$40,000.00
 3. Harrisburg Rugby Football Club (funding for Lodge Fields at Sunset Park) - \$5,000.00
 4. Hummelstown Area Historical Society (funding to create video vignettes) - \$5,150.00
 5. Historic City Gardens (garden tour) - \$5,000.00
 6. Zembo Shriners (event promotion and advertising) - \$15,000.00
 7. Motorama Events Races & Shows (advertising, guest transportation and police) - \$55,000.00
 8. Heroes Fund Inc. (welcome center concession stand) - \$100,000.00
 9. Borough of Elizabethville (roof replacement project) - \$7,000.00
 10. Latino Connection (Latino Ball) - \$10,000.00
 11. Harrisburg Symphony Orchestra (summer concert series) - \$25,000.00
 12. Center for Employment Opportunities (funding to host a retention dinner for ex-offenders) - \$15,000.00
 13. Harrisburg Scottish Rite Cathedral (funding for marketing consultant) - \$10,000.00
 14. Market Square Concerts (concert series) - \$5,000.00
 15. Driven from Within (program assistance) - \$1,000.00
 16. PA National Horse Show Foundation (International grade footing, stalls, and scoreboard) - \$100,000.00
 17. The Bridge (movie screen, projection booth) - \$15,000.00
 18. PA Regional Ballet (Nutcracker Ballet Performance) - \$25,000.00

19. The Vineyard and Brewery at Hershey (solo artists/Marc Roberge & Gin Blossoms) - \$30,000.00
20. Gratz Parks & Recreation (Park Project) - \$11,900.00
21. Hershey Jr. Bears and Quebec Team (ice costs at Twin Ponds) - \$20,000.00
22. Visit Hershey Harrisburg (marketing expenses/Big 26) - \$25,000.00
23. World Affairs Council of Harrisburg (travel live webinars) - \$10,000.00
24. Growing Every Mind, Inc. (hardscaping and landscaping work) - \$2,500.00
25. Susquehanna Township Alumni Association (YMCA Youth government Program and Prom Project) - \$3,000.00
26. Narcisse Theatre Company (location rental, licensing fees) - \$1,000.00
27. Gratz Fair Association (Gratz Fair Event) - \$5,000.00
28. Township of Derry ICDA (NYE Celebration Reimbursement) - \$20,000.00
29. Historical Society of Dauphin County (gazebo restoration) - \$10,000.00
30. Eastern PA Hockey (Troopers Helping Troopers Invitational Hockey Tournament) - \$10,000.00
31. Capital Area Selects (allow group of players the opportunity to play travel baseball at an affordable cost) - \$17,400.00
32. Senators Partners LLC d/b/a Harrisburg Senators Baseball Club (marketing) - \$77,000.00
33. Friends of the PA Farm Show Foundation (2022 Farm Show) - \$50,000.00
34. Penn State Harrisburg Men's Basketball (UEC Tournament) - \$7,500.00
35. Sweet Ride Transportation, Inc. (ride share and food delivery service) - \$30,000.00
36. Harrisburg Downtown Improvement District (flower baskets and flowerpots) - \$10,000.00
37. Pop's House, Inc. (Jazz Under the Stars) - \$15,000.00
38. Harrisburg Heat Pro Soccer (clinics and tournaments) - \$50,000.00
39. Central PA Kings Men's Professional Basketball (rental fee for home venue) - \$5,500.00
40. Dauphin County Community Fund/Dauphin County Parks & Recreation (programs and special events) - \$225,000.00
41. The Bulgarian Cultural Center of Central PA (Balkan Fest) - \$5,000.00
42. Big 33 (Big 33 football game and family fun experience expenses) - \$125,000.00
43. Gamut Theatre (Shakespeare in the Park and Classics Fest) - \$20,000.00
44. Leukemia & Lymphoma Society (Philanthropic Leadership Development Program) - \$5,000.00

CCCC. Contract between Dauphin County (Recorder of Deeds) and Harris Recording Solutions.
(TABLED)

DDDD. Allocation of \$167,000 to the Dauphin County Department of Community & Economic Development.

EEEE. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Erika Lauer (Erika Lauer) for Dependency Parent Attorney.

FFFF. Agreement for Legal Services between Dauphin County (Courts) and Law Offices of Silliker & Reinhold (Mark Silliker) for GAL Delinquency.

GGGG. Submission of the State Criminal Alien Assistance Program (SCAAP) application to the

Department of Justice and the authorization for Gregory Briggs, Warden of the Dauphin County Prison, to make certifications on behalf of the County of Dauphin on conjunction with the SCAAP.

- HHHH. Appointment of Tracee Carter to the Dauphin County Affordable Housing Board. Ms. Carter's term will expire December 31, 2023.
- IIII. Appointment of Kenneth Bechtel to the Ag Land Preservation Board. Mr. Bechtel's term will expire December 31, 2024.
- JJJJ. Appointment of Dolorez Cobb-Jones and Denise Hussar to the Council on Aging Board. Terms expire December 31, 2024.
- KKKK. Appointment of Josh First to the Capital Resource Conservation & Development Board as an Alternate. Term expires November 2022.
- LLLL. Appointment of Gary Crissman to the Dauphin County Children & Youth Advisory Board. Mr. Crissman's term will expire December 31, 2024.
- MMMM. Appointment of George P. Hartwick, III to the Community Board. Mr. Hartwick's term expires December 31, 2024.
- NNNN. Appointment of Ronald Kopp and Robert Hess to the Dauphin County Conservation District Board. Terms expire December 31, 2025.
- OOOO. Appointment of Phyllis Dew and Rafi Islam to the Dauphin County Drug & Alcohol Advisory Board. Terms will expire December 31, 2024.
- PPPP. Appointment of Gregg Warner to the Board of Trustees for Fort Hunter. Mr. Warner's term expires December 31, 2024.
- QQQQ. Appointment of Dave Shannon to the Dauphin County General Authority. Mr. Shannon's term expires the 1st Monday in January 2027.
- RRRR. Appointment of William Roberts, Jr. to the Dauphin County Housing Authority Board. Mr. Roberts' term expires August 26, 2026.
- SSSS. Appointment of Steve Letavic to the Dauphin County Land Bank. Mr. Letavic's term will expire December 31, 2026.
- TTTT. Appointment of Kelly Megonnel and Jenna Lewis to the Dauphin County Library Board. Terms will expire December 31, 2024.
- UUUU. Appointment of Charles Wallace to the Dauphin County Redevelopment Authority. Mr. Wallace's term expires December 31, 2026.
- VVVV. Appointment of Deborah Everly, Wayne Martin, Robert Hess, Frank Chlebnikow, Fred Lighty, John Kerschner, Robert Spandler, and Gary Lenker to the Tri-County Regional Planning Commission. Terms will expire December 31, 2023.
- WWWW. Appointment of Chris Fisher to the Three Mile Island Unit 2 Community Advisory Panel.
- XXXX. Appointment of Michael Wee to the Merit-Based Hiring System Alternative Dispute Resolution Panel. Mr. Wee's term will expire November 2024.

YYYY. Appointment of Shawna Harrell, Esquire to the Dauphin County Children & Youth Advisory Board. Ms. Harrell's term will expire December 31, 2024.

ZZZZ. Appointment of Carter Wyckoff to the Dauphin County Planning Commission. Mr. Wyckoff's term will expire December 31, 2024.

AAAAA. Appointment of Chris Abruzzo to the Susquehanna Area Regional Airport Authority. Mr. Abruzzo's term will expire 1st Monday of January, 2024.

BBBBB. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Saylor that the Board approve Items A through BBBBB, listed above under Matters Requiring Board Action, noting that Item SSS will be voted on separately and that Item CCCC be tabled.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – Aye; motion carried.

It was moved by Mr. Saylor and seconded by Mr. Pries that the Board approve Item SSS listed above under Matters Requiring Board Action.

Question: Mr. Pries – Aye; Mr. Saylor – Aye; and Mr. Hartwick – No; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

The Commissioners reported on the Holiday Celebration Donation Event, in which more than 2300 residents participated in a drive thru. The Systems of Care provided toys and turkey dinners to everyone who signed up. No County tax dollars were used for this event. It was a great event that was held at the Farm Show Building.

Ms. Creason had nothing to report.

Mr. Markel noted that this will be his last meeting as Acting Controller. He noted that it was a privilege to serve the residents of the County.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Receipt of a letter from PEMA advising that they have approved the extension request regarding the 2018 9-1-1 Statewide Interconnectivity Funding Grant Award.
- B. Notification from Rettew advising that UGI Utilities, Inc. is applying to DEP for a General Permit No. 5 for the Utility Line Stream Crossings at Fishburn Road (SR 0743) just south of Homestead Road, Hershey, PA.
- C. Receipt of a copy of a letter from DEP to S & M Coal Company advising that the approved renewal application received August 11, 2021 has been incorporated into permit #22851304R7. The bond liability was reviewed with 2021 rates and current bond amounts are sufficient.
- D. Receipt of a letter from Chris Abruzzo advising that he is resigning from the Dauphin County Planning Commission Board.
- E. Receipt of a letter of resignation from Dale E. Klein as Dauphin County Clerk of Courts, effective January 3, 2022.
- F. Receipt of a County Notification of Planned Land Development for Chapter 102 Permits from Manada Golf Club, Inc. for modifications to an existing dam located on Bow Creek.

PUBLIC PARTICIPATION

Mr. Robinson commended the Board on 17 years without a tax increase. He also asked Mr. Saylor about his comments on the budget for Elections. He asked if he was against people having access to voting.

Mr. Saylor stated that it is not whether it is a good idea or not. Children & Youth, MH, Aging and Drug & Alcohol are services that the State requires the counties to provide. As part of that provision, the State gives the counties funding for those services. The State also requires counties to administer the elections. There were new machines and a totally new way of voting, but the State provided no funding. The State requires counties to provide the services without funding. The burden of this unfunded mandate falls on property owners. The budget has doubled for the Voter Registration/Elections Office. The State needs to step up and provide some funding.

Mr. Robinson commends the County for absorbing that cost. He is interested in the ARP guidelines. They have been meeting with various municipalities to discuss the distribution and a disparity study.

Mr. Singleton questioned why the bids were rejected and if there was an MBE in the bid package.

It was noted that the bids were missing critical documents. They would need to revisit the paperwork for the MBE.

Mr. Curcillo stated that the rejection was lack of bonds and required insurance being submitted. From a legal standpoint that is why the bids were rejected.

Mr. Singleton stated that he was concerned with making sure it included MBE.

ADJOURNMENT

There being no further business, it was moved by Mr. Saylor and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz

Dauphin County - 2022 Approved Budget Summary - 12/14/21

Fund	Current 2021 Budget	Approved 2022 Budget	Incr./Decr.)	% Incr./Decr.
001 - General Fund	\$ 212,865,336	\$ 211,563,051	\$ (1,302,284)	-0.61%
150 - Domestic Relations	\$ 7,305,951	\$ 7,563,119	257,168	3.52%
152 - Liquid Fuels	\$ 772,708	\$ 605,368	(167,340)	-21.66%
154 - Low Income Housing Fund	\$ 525,000	\$ 525,000	-	0.00%
156 - Hotel Tax Fund	\$ 9,116,500	\$ 9,114,500	(2,000)	-0.02%
158 - Gaming Fund	\$ 15,166,393	\$ 12,298,811	(2,867,582)	-18.91%
164 - Bridge Bundle Fund	\$ 12,123,163	\$ 12,153,235	30,072	0.25%
301 - Capital Projects	\$ 14,985,890	\$ 8,799,879	(6,186,011)	-41.28%
511 - E-911 Communications	\$ 8,749,627	\$ 11,864,256	3,114,629	35.60%
512 - Solid Waste/Recycling	\$ 2,848,807	\$ 2,761,687	(87,120)	-3.06%
601 - Parking Garage/Office	\$ 1,292,619	\$ 1,291,119	(1,500)	-0.12%
Total	\$ 285,751,994	\$ 278,540,025	\$ (7,211,969)	-2.52%

Key General Fund highlights, factors, and assumptions contained in the 2022 Approved budget:

1) - No tax increase for 2022.

2) - 2.95% salary increases are included for all union contract employees for 2022. This is also the amount included for non-union.

3) - The approved budget includes a pension bond borrowing in an amount sufficient to eliminate the unfunded liability in the County's retirement fund. General Fund savings of approximately \$1 million are included in the proposed budget as a result of this borrowing.

4) - There were five new positions requested by County departments for 2022. Three were approved.

5) - \$960,000 is included for County guarantees on the Harrisburg Incinerator debt per the terms of the Harrisburg recovery plan. \$441,737 is still owed Dauphin County from the \$8.5 million agreed upon settlement of the plan. That amount is not included as revenue in the 2022 budget.

6) - \$1.9 million is included in the proposed budget to cover the ash disposal costs of the Harrisburg Incinerator for 2022. The total cost to the County for the first two years of the obligation, which started in 2021, will be approximately \$4.51 million.

7) - \$1,500,000 is included to cover the County guaranty on the Harrisburg Parking Authority debt payment due on 1/1/23. The County guaranty was also drawn upon in December 2021 for the 1/1/22 payment due on this same debt. That payment is estimated to be approximately \$1,500,000.

8) - A \$2,000,000 vacancy adjustment is included to reflect the salary/benefit savings achieved by holding positions vacant through the quarterly hiring window dates.

9) - Expenses exceed revenue in the approved budget by approximately \$23.1 million. This budget deficit will be covered by the County's cash reserves which are estimated to be around \$42.8 million at the end of 2021.

10) - The initial budget request for all of the departments under the oversight of the Courts was approximately \$46.6 million. Again this year, with the cooperation of the President Judge, this amount was significantly reduced by \$2.68 million.

Interfund Transfers Summary

Fund	Current 2021 Budget	Approved 2022 Budget	Incr./Decr.)	% Incr./Decr.
Transfer to Domestic Relations	\$ 2,389,320	\$ 2,562,390	\$ 173,070	7.24%
Transfer to Haz-Mat Fund	-	-	-	-
Transfer to EMA 911 Fund	1,773,103	2,532,263	759,160	42.82%
Transfer to H.S. Bldg./Parking Garage	-	-	-	-
Transfer to Aging	-	-	-	-
Transfer to Children & Youth	10,500,000	10,900,000	400,000	3.81%
Transfer to Drug & Alcohol	226,803	334,432	107,629	47.45%
Transfer to MH-A-DP	1,125,600	1,125,600	-	0.00%
Transfer to H.S.D.F.	90,000	88,595	(1,405)	-1.56%
Transfer to Capital Projects Fund	-	-	-	-
Transfer to Solid Waste/Recycling Fund	2,394,115	2,344,982	(49,133)	-2.05%
Transfer to General Fund	111,544	112,144	600	0.54%
Total Transfers to Other Funds	\$ 18,610,485	\$ 20,000,406	\$ 1,389,921	7.47%

New full-time positions included in the approved 2022 budget:			
General Fund			
Department/Position	Salary Cost	Benefit Cost	Total Cost
Solicitor's Office			
- Assistant Solicitor	\$ 52,000	\$ 28,138	\$ 80,138
Information Technology			
- Telecommunications & Network Architect	\$ 74,381	\$ 34,208	\$ 108,589
Public Defender			
- Assistant Public Defender	\$ 60,000	\$ 31,679	\$ 91,679
Total New Positions Cost	\$ 186,381	\$ 94,025	\$ 280,406

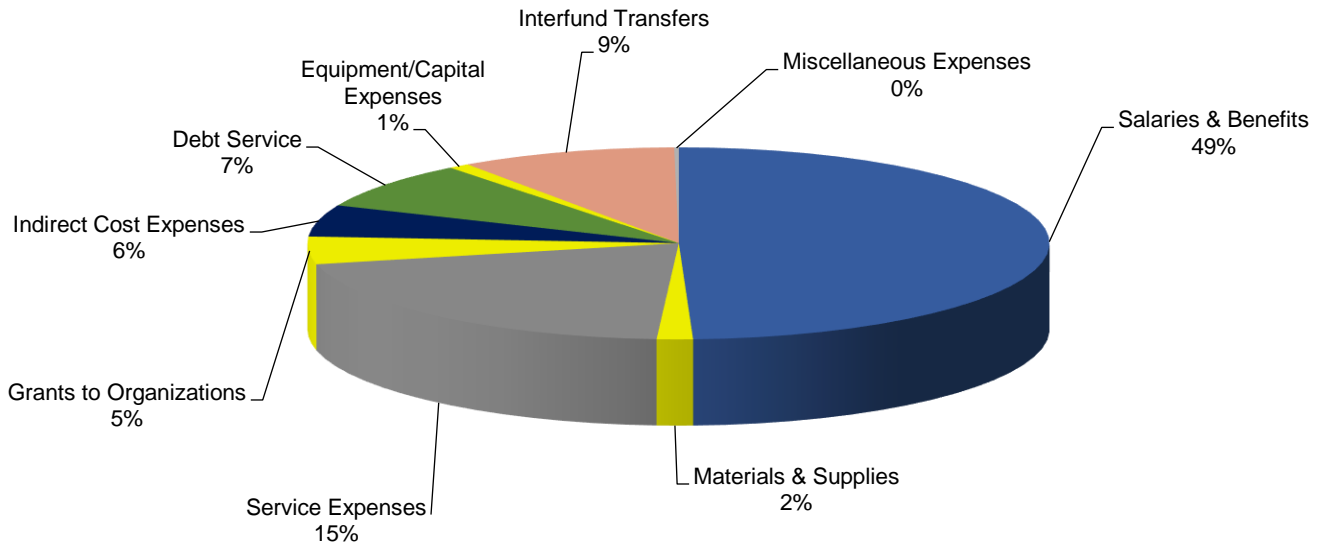
General Fund Revenue by Source

Source	2022 Approved	% of Total
Taxes	\$ 107,360,000	50.75%
Intergovernmental Revenue	16,455,746	7.78%
Charges for Services	21,332,066	10.08%
Indirect Cost Revenue	14,874,117	7.03%
All Other Revenue	28,383,083	13.42%
Drawdown on Fund Balance	23,158,040	10.95%
Total	\$ 211,563,051	100.00%

General Fund Expenditure Breakdown

Category	2022 Approved	% of Total
Salaries & Benefits	\$ 104,486,923	49.39%
Materials & Supplies	3,312,444	1.57%
Service Expenses	43,397,413	20.51%
Grants to Organizations	9,811,664	4.64%
Indirect Cost Expenses	11,295,672	5.34%
Debt Service	16,872,406	7.98%
Equipment/Capital Expenses	1,956,880	0.92%
Interfund Transfers	20,000,406	9.45%
Miscellaneous Expenses	429,244	0.20%
Total	\$ 211,563,051	100.00%

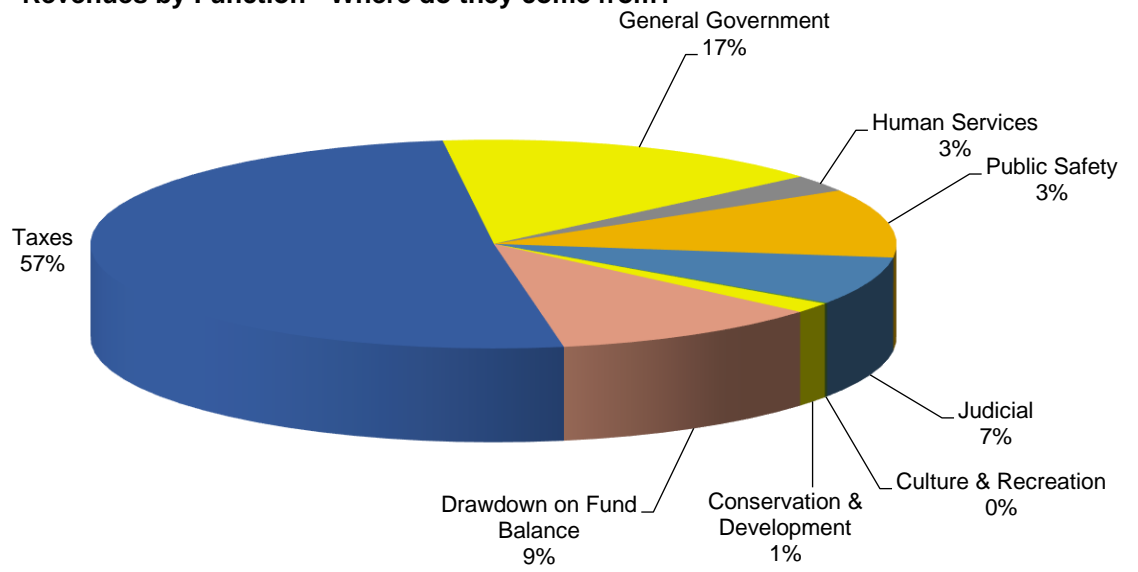
2022 Approved General Fund Expenditures - Where do they go?



General Fund Revenue by Function

Category	2022 Approved	% of Total
Taxes	107,360,000	50.75%
General Government	33,535,232	15.85%
Human Services	5,537,631	2.62%
Public Safety	22,550,395	10.66%
Judicial	15,724,632	7.43%
Culture & Recreation	313,000	0.15%
Conservation & Development	3,384,122	1.60%
Drawdown on Fund Balance	23,158,040	10.95%
Total	\$ 211,563,052	100.00%

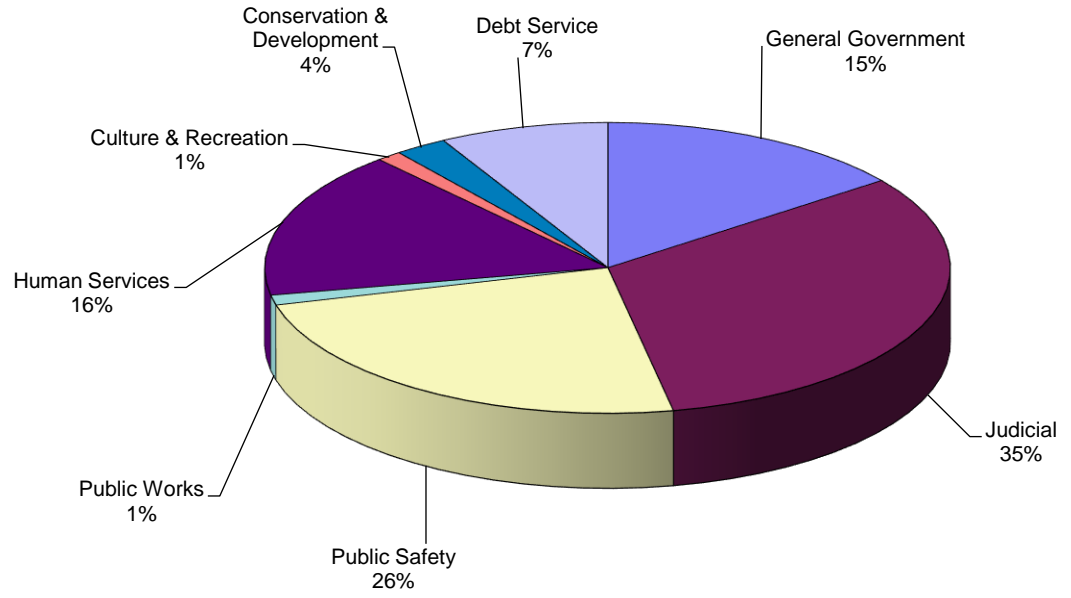
**2022 Approved General Fund
Revenues by Function - Where do they come from?**



General Fund Expenditures by Function
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Category	2022 Approved	% of Total
General Government	31,210,502	14.75%
Judicial	68,099,398	32.19%
Public Safety	50,592,638	23.91%
Public Works	2,344,982	1.11%
Human Services	34,711,551	16.41%
Culture & Recreation	2,505,351	1.18%
Conservation & Development	5,226,223	2.47%
Debt Service	16,872,406	7.98%
Total	\$ 211,563,051	100.00%

2022 Approved Expenditures by Function - Where do they go?



Real Estate Tax Rate	2021 Current	2022 Approved	Change	Percent Change
	6.876 mils	6.876 mils	0.00 mils	0.00%

Library Tax Rate	2021 Current	2022 Approved	Change	Percent Change
	0.350 mils	0.350 mils	0.00 mils	0.00%

Dollar Impact on Assessments	2021 Current	2022 Approved	Increase	Monthly Payment
\$50,000	\$ 343.80	\$ 343.80	\$ -	\$ 28.65
\$100,000	\$ 687.60	\$ 687.60	\$ -	\$ 57.30
\$150,000	\$ 1,031.40	\$ 1,031.40	\$ -	\$ 85.95
\$200,000	\$ 1,375.20	\$ 1,375.20	\$ -	\$ 114.60
\$250,000	\$ 1,719.00	\$ 1,719.00	\$ -	\$ 143.25
\$300,000	\$ 2,062.80	\$ 2,062.80	\$ -	\$ 171.90

Note: The real estate tax rate of 6.876 mils has remained unchanged since 2005.