

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, DECEMBER 2, 2020
10:00 A.M.**

**Final
Tuesday, December 1, 2020
3:00 p.m.**

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

November 18, 2020 Workshop/Legislative Meeting
November 18, 2020 Salary Board Meeting
November 16, 2020 Election Board Meeting
November 23, 2020 Election Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

A. Gary Holtzapple, Senior Client Manager
Nick Miller, RPh
Tia McClung, Clinical Consultant

1. Highmark 2021 Strategic Solutions

VII. PUBLIC PARTICIPATION

VIII. SALARY BOARD – DARLA MATHIS

A. District Attorney

1. Create a Full-Time Deputy District Attorney (Interim Fill) position, Pay Level 00115, Step 08, Grade 05, Salary \$28.16 p/h, effective December 2, 2020.

B. Probation Services

1. Create a Full-Time Probation Officer II position, Pay Level 08003, Step 01, Grade 01, Salary \$18.88 p/h, effective December 2, 2020.
2. Abolish a Full-Time Probation Officer 1 position, Pay Level 08002, Step 01, Grade 01, Salary \$18.14 p/h, effective December 2, 2020.

IX. HUMAN RESOURCES – DARLA MATHIS

A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI

A. Purchase Orders

- XI. BUDGET & FINANCE DIRECTOR – MIKE YOHE
 - A. Investment Report
- XII. CHIEF CLERK/CHIEF OF STAFF'S REPORT – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Ratification of Declaration of Disaster Emergency – November 27, 2020.
 - B. Purchase of Service Agreement between Dauphin County (Conservation District) and Kerwin and Kerwin, LLP for legal services for the Dauphin County Agricultural Land Preservation Program.
 - C. Coroner's Office NMS Labs 2021 Fee Schedule.
 - D. Agreements for Legal Services (Court Appointed Counsel) between Dauphin County and:
 - 1. Law Offices of Jason R. Carpenter LLC (Kelli Brownnewell Statt) – Domestic Relations Special Counsel
 - 2. Watson Legal Services PLLC (Lisa M. Watson) – Attorney to Represent Alleged Incapacitated Counsel in Guardianship cases
 - 3. Lavery Law (Andrew Norfleet) – Attorney to Represent Alleged Incapacitated Counsel in Guardianship cases
 - 4. Keefer, Wood, Allen & Rahal, LLP (Bradford Dorrance) – Attorney to Represent Alleged Incapacitated Counsel in Guardianship cases
 - 5. Law Offices of Dan Stern (Dan Stern) – Conflict Divorce Master
 - 6. Law Offices of Silliker & Reinhold (Mark Silliker) – Guardian Ad Litem Juvenile Dependency
 - 7. Watson Legal Services PLLC (Lisa M. Watson) – Guardian Ad Litem Private TPR
 - 8. Law Offices of Heather Paterno (Heather Paterno) – Guardian Ad Litem Private TPR
 - 9. Archer Law (Jennifer Archer) – Guardian Ad Litem Private TPR
 - 10. Law Offices of Gina Carnes (Gina Carnes) – Guardian Ad Litem Private TPR
 - 11. Archer law (Jennifer Archer) – Counsel for Child Private TPR
 - 12. Law Offices of Natalie Burston (Natalie Burston) – Counsel for Child Private TPR
 - 13. Krevsky & Rosen, P.C. (Sanford Krevsky) – Custody Conference Officers
 - 14. Law Offices of Jennifer L. Lehman (Jennifer Lehman) – Custody Conference Officers
 - 15. McShane Law Firm LLC (Justin McShane) – Mental Health Counsel
 - 16. Purdy Law Office, LLC (Pamela Purdy) – Paternity Counsel
 - E. Ratification of a 1-month time extension for the completion of Part 1 Construction Inspection - Agreement No. L00252 – Greenbelt SR0039 to Fort Hunter (ECMS 102757) – deadline will be December 30, 2020.
 - F. 2021 Commissioners' Meeting, Salary Board and Election Board Meeting Schedule.
 - G. Juvenile Court Judges Commission Juvenile Program Services Grant Award - \$237,616.55 for the period July 1, 2020 to June 30, 2021.
 - H. Partial Refund of 2020 Real Estate Taxes – Parcel #58-009-011 (216 Elm Street) and Parcel #58-009-012 (214 Elm Street) – Gordon & Janet Trump - \$95.07.

- I. Satisfaction Piece for Denise E. Caputo on the property located at 45 Ann Street, Middletown, PA 17057 - \$5,000.00.
- J. Satisfaction Piece for Cynthia D. Harden on the property located at 2105 Boas Street, Harrisburg, PA 17103 - \$3,000.00.
- K. Request to Waive Penalty and Interest on 2018-2019 Tax – Parcel #35-033-091 (200 N. Mountain Road) – M57 Inc. - \$2,637.56.
- L. Contract for Construction of a Small Project between Dauphin County (Facilities Maintenance) and Shaw Contract Flooring Services, Inc. d/b/a Spectra Contract Flooring – Administration Building Flooring Project.
- M. Intergovernmental Agreement between Dauphin County (Domestic Relations) and the Dauphin County Sheriff's Office, effective October 1, 2020 through September 30, 2025.
- N. U.S. Department of Homeland Security Federal Fiscal Year 2020 State Homeland Security Grant Program Agreement between Dauphin County (South Central Counter Terrorism Task Force) and the PA Emergency Management Agency.
- O. Ratification of the Grant from Center for Tech and Civic Life for Voter Registration/Elections in the amount of \$482,164.50 for the expenditure of election administration needs.
- P. Service Solutions Contract between Dauphin County (Facilities Maintenance) and Automated Logic for HVAC Mechanical Service at ARC/Schaffner Building.
- Q. Purchase of Service Agreement between Dauphin County (Children & Youth) and Children's Home of Reading, Inc.
- R. Adoption Assistance Agreement #2020-46.
- S. Amendment #1 to Adoption Assistance Agreement #2020-31.
- T. Custodianship Subsidy Agreement #2020-03.
- U. Subordination Agreement for Brandon L. Russ on the property located at 2030 N. 4th Street, Harrisburg, PA 17102.
- V. Subordination Agreement for Amado M. Margarito on the property located at 2505 Hoffer Street, Harrisburg, PA 17103.
- W. Satisfaction Piece for Cheri L. Greene on the property located at 108 N. 31st Street, Harrisburg, PA 17111 - \$4,993.00.
- X. Satisfaction Piece for Brendon T. Bretz on the property located at 704 N. Harrisburg Street, Harrisburg, PA 17113 - \$2,710.00.
- Y. Subordination Agreement for Jose J. Macias on the property located at 1523 Swatara Street, Harrisburg, PA.
- Z. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
 - 1. Lamar
 - 2. Vector Media Holding Corp. (Advertising space)
 - 3. Vector Media Holding Corp. (Production)

- AA. Training Packet.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS
- XVII. COMMISSIONERS' DISCUSSION & ACTIONS
- XVIII. CORRESPONDENCE
 - A. Notification from Mellott Engineering, Inc. advising that SUEZ Water Pennsylvania, Inc. is applying to DEP for a Water Obstruction & Encroachment Permit for the Patton Road @ Paxton Creek Crossing.
 - B. Notification from JMT advising that the PA Department of Transportation is applying to DEP for a NPDES Permit for stormwater discharges associated with the SR 0083-079 Contract A project in Dauphin county.
 - C. Receipt of a letter from the PA Public Utility Commission regarding the Application of Norfolk Southern Railway Company for approval of the abolition of the at-grade public highway/railroad crossing where Inglenook Road (DOT 518 105 Y) crosses the tracks of Norfolk Southern Railway Company in Reed Township, Dauphin County.
 - D. Notification from TeamAg advising that Lamar High is applying to DEP for a NPDES Permit for the Lamar High Farm Project in Washington Township, Dauphin County.
 - E. Notification from AECOM advising that The Hershey Company is applying to DEP for a NPDES Permit Renewal for stormwater discharges associated with the non-contact cooling water and stormwater to Spring Creek Project.
- XIX. PUBLIC PARTICIPATION
- XX. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, DECEMBER 9, 2020 AT 10:00 A.M. – A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”