



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

NOVEMBER 20, 2019

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor's Office; Amy Richards, Press Secretary; Steve Libhart, Director of Public Safety; Jennifer Simpson, Court Administration; Donna Miller, Commissioners' Office; DiAndra Pena, Human Resources; Chris Davies, Treasurer's Office; Jeff Glessner, Controller's Office; Melissa Bradley, Human Resources; Darian Durkin, Solicitor's Office; Rebecca McCullough, Solicitor's Office; Julie Mackey, Commissioners' Office; Kelly Megonnel, Commissioners' Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Laura Kurtz, Esq., James Roxbury, Joseph Jaafari, Dr. Avis Hendrickson W. Brown and Emily Previti

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:10 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the October 30, 2019 Workshop Meeting Minutes and the November 6, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the November 6, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Session was held this morning to discuss personnel matters and litigation.

DEPARTMENT DIRECTORS/GUESTS

There was one.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

Ms. Pena reported that there are no changes to the Packet. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that all budget adjustments were made. On Pages 2 and 3, items were added for carpet repairs in the Jury Assembly Room and some Judges' chambers. These additions were approved by the oversight Commissioner.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance November 19, 2019

- **November 8, 2019** transferred **\$7,163,329.25** to the **Payables** account and **\$2,071,666.76** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **November 15, 2019** transferred **\$1,283,876.56** to the **Payables** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$2,131,122.93**
- **Debt Service Payments since last report: \$9,315,306.25**
- **Term Investments**
 - None
- **Balance today in PA INVEST: \$2,024,691.23 rate 1.840%**
- **Balance today in First National Bank: \$105,345.65 rate 1.510%**
- **Balance today in S&T Bank: \$1,123,672.37 rate 1.830%**
- **Balance today in Santander Bank: \$1,114,868.15 rate 1.760%**
- **Balance today in Customers Bank: \$14,212,398.10 rate 2.400%**
- **Balance today in Customers Bank: \$0.00 rate 2.400%**
- **Balance today in PLGIT Prime: \$57,149,519.62 rate 2.090%**

- **Balance today in PLGIT Class: \$2,540.22 rate 1.810%**
- **Balance today in Riverview Bank: \$3,674,006.19 rate 2.270%**

No T.R.A.N. Line of Credit required for 2019.

CHIEF CLERK/CHIEF OF STAFF'S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything listed on the Agenda that was reviewed by the Solicitor's Office is ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

- A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 1. Diakon Child, Family & Community Ministries, Inc.
 2. Valley Youth House Committee, Inc.
 3. Prescient Medicine Holdings, Inc.
- B. Subsidized Legal Custodianship Agreements #2019-21 and #2019-22.
- C. Purchase of Service Agreement between Dauphin County and FifthTheory, LLC (employment assessments).
- D. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and Elwyn of Pennsylvania and Delaware, Inc. t/d/b/a Elwyn.
- E. Agreements for Legal Services (Court Appointed Counsel) between Dauphin County and:
 1. Law Offices of Gina Carnes (Gina Carnes) – Guardian Ad Litem Private TPR Cases
 2. Law Offices of Heather Paterno (Heather Paterno) – Guardian Ad Litem Private TPR Cases
 3. Law Offices of Heather L. Paterno (Heather Paterno) – Guardian Ad Litem (Dependency and TPR)
 4. Law Offices of Heather L. Paterno (Heather Paterno) – Counsel for Children (Dependency and TPR – C&Y and Private)
 5. Law Offices of Jennifer L. Lehman (Jennifer Lehman) – Custody Conference Officer
 6. Law Offices of Natalie Burston (Natalie Burston) – Private TPR Cases
 7. Law Offices of Natalie Burston (Natalie Burston) – Counsel for Children (Private TPR Cases)
 8. Law Offices of Linda Clotfelter (Linda Clotfelter) – Dependency Parent Conflict Attorney
 9. Law Offices of Silliker & Reinhold (Mark Silliker) – Guardian Ad Litem (Juvenile Delinquency Cases)

10. Law Offices of Kelli Brownnewell Statt (Kelli Brownnewell Statt) – Juvenile Conflict Counsel
 11. Law Offices of Kelli Brownnewell Statt (Kelli Brownnewell Statt) – Domestic Relations Special Counsel
 12. Law Offices of Wendy J. F. Grella (Wendy Grella) – Full Caseload Adult Conflict Counsel
 13. Law Offices of Wendy J. F. Grella (Wendy Grella) – PCRA Counsel
 14. Law Offices of Wendy J. F. Grella (Wendy Grella) – Juvenile Conflict Counsel
 15. Chavis Law Firm, LLC (Jenni H. Chavis) – Juvenile Dependency and Delinquency Hearing Officer
 16. JSDC Law Offices (Alexis Miloszewski) – Guardian Ad Litem (Custody Cases)
 17. Guida Law Offices (Gail Souders) – Guardian Ad Litem (Custody Cases)
 18. Saltzgiver & Boyle (Laurie A. Saltzgiver) – Guardian Ad Litem (Custody Cases)
 19. Law Offices of Mindy S. Goodman (Mindy Goodman) – Juvenile Dependency and Delinquency Hearing Officer
 20. Palermo Law Offices (Michael Palermo) – PCRA Counsel
 21. Palermo Law Offices (Michael Palermo) – Full Caseload Adult Conflict Counsel
 22. Palermo Law Offices (Michael Palermo) – Juvenile Conflict Counsel
 23. Batz Law (Amanda Batz) – Full Caseload Adult Conflict Counsel
 24. Gerard Mangieri, Esq. – Full Caseload Adult Conflict Counsel
 25. Perry Shore Weisenberger & Zemlock (Erika Lauer) – Dependency Parent Attorney
 26. Wix Wenger & Weidner (Jeffrey Clark) – Dependency Parent Conflict Attorney
 27. Law Offices of Sandra O'Hara (Sandra O'Hara) – Juvenile Dependency and Delinquency Hearing Officer
 28. Krevsky & Rosen, P.C. (Sanford Krevsky) – Juvenile Dependency Hearing Officer
 29. McShane Law Firm LLC (Justin McShane) – Mental Health Counsel
 30. Rentschler Law Offices (Michael Rentschler) – Juvenile Conflict Counsel
 31. Krevsky & Rosen, P.C. (Sanford Krevsky) – Custody Conference Officer
 32. Batz Law (Amanda Batz) – PCRA Counsel
 33. McShane Firm LLC (Justin McShane) – PCRA Counsel
 34. Law Offices of Christopher Wilson (Christopher Wilson) – PCRA Counsel
 35. Law Offices of Gary Rothschild (Gary Rothschild) – Guardian Ad Litem (Dependency and TPR)
 36. Law Offices of Gary Rothschild (Gary Rothschild) – Counsel for Children (Dependency and TPR – C&Y and Private)
 37. Law offices of Dan Stern (Dan Stern) – Conflict Divorce Master
 38. Keefer, Wood, Allen & Rahal, LLP (Bradford Dorrance) – Guardianship Attorney to Represent Alleged Incapacitated Person
 39. Law Offices of Ann E. Rhoads (Ann E. Rhoads) – Guardianship Attorney to Represent Alleged Incapacitated Person
- F. Subrecipient Agreement between Dauphin County and Keystone Human Services for Capital Area Head Start (CDBG - \$12,300.00).
 - G. Subrecipient Agreement between Dauphin County and Elizabethville Area Authority for Callowhill Street and Vineyard Street Water Line Replacement (CDBG - \$112,300.00).
 - H. Subrecipient Agreement between Dauphin County and Steelton Economic Development Corporation for Micro-Small Business and Community Development Portal (CDBG - \$95,000.00).
 - I. Subrecipient Agreement between Dauphin County and Mid Penn Legal Services for Mid Penn Legal Services Improvement Project (CDBG - \$7,300.00).

- J. Renewal of Healthcare Benefits Plan with Highmark Blue Shield for the period January 1, 2020 through December 31, 2020.
- K. Repository Bids received from Leon Lapp for the following properties:
 - 1. Parcel #70-007-032 (304 E. Market Street) - \$1,000.00
 - 2. Parcel #70-007-033 (306 E. Market Street) - \$1,000.00
- L. Portfolio Monitoring Agreement between the Dauphin County Retirement Board and Bernstein Litowitz Berger & Grossmann LLP.
- M. Subrecipient Agreement between Dauphin County and Panther Ram Foundation for Nutripacks Program (CDBG - \$15,000.00).
- N. Repository Bid received from Luis A. Reyes for Parcel #09-028-008 (35 N. 16th Street) - \$1,000.00.
- O. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through O, listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Receipt of a letter from Halifax Borough advising that they are preparing a PennDOT Multimodal Transportation Fund grant application for funding to complete the Fifth Street improvements Project.
- B. Notification from Herbert, Rowland & Grubic, Inc. advising that Suez Water Pennsylvania, Inc. is applying to DEP for a Public Water Supply Permit and a Chapter 106 Floodplain Management Site Restoration Permit for the installation of an ultraviolet disinfection

system to satisfy the requirements of the Safe Drinking Water Long-Term 2 Enhanced Surface Water Treatment Rule.

- C. Notification from Herbert, Rowland & Grubic, Inc. advising that West Hanover Township Water and Sewer Authority is applying to DEP for Water Quality Management Part II Permit for the Pump Station No. 9 Replacement Project.
- D. Notification from Hoover Funeral Homes & Crematory, Inc. advising that they are submitting a permit modification request to their existing State-Only Operating Permit to DEP for the Human Crematory by Industrial Equipment & Engineering Co.
- E. Notification from DHI advising that Dura-Bond Pipe LLC is applying to DEP for the renewal of the existing NPDES Permit Number PA 0084468.
- F. Receipt of a copy of a letter from DEP to Pennsy Supply, Inc. advising that Surface Mining Permit No. 7175SM1A1C15 has been corrected to change the post-mining land use to include water impoundment, unmanaged natural habitat and industrial to agree with the zoning change enacted by South Hanover Township as a portion of the permit area is now zoned IP-Industrial.
- G. Notification from Susquehanna Civil advising that the PA Turnpike Commission is applying to DEP for a General NPDES Permit for stormwater discharges associated with the Highspire Service Plaza Truck Parking Expansion Project in Lower Swatara Township.
- H. Receipt of a copy of a letter from DEP to Kimmel's Mining, Inc. advising that Surface Mining permit No. 54071301C2 is corrected per Application dated May 21, 2019. The correction is to add Koperna Mining Co., LLC as a contract operator.
- I. Receipt of a letter from Harristown Development Corporation advising that they plan to submit a Multimodal Transportation Fund application for improvements in the Blackberry Street Corridor.
- J. Receipt of a letter from Swatara Township advising that they plan to submit a Multimodal Transportation Fund application for the Eisenhower Boulevard-Highland Street Improvement Project.
- K. Notification from Harrisburg International Airport advising that the Susquehanna Area Regional Airport Authority is applying to DEP for an Individual Permit for discharges of stormwater associated with industrial activity (new outfall for a cargo apron).
- L. Receipt of a copy of a letter from DEP to Halifax Township Supervisors confirming DEP's determination that the Owen Lehman Subdivision project is exempt from the requirement to revise the Official Plan for new land development.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz