



DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 14, 2016

10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Gerald Feaser, Jr., Director of Registration & Elections; Carl Dickson, Director of Parks & Recreation; Dave Schreiber, Human Resources; Vince Paese, Controller's Office; Laura Cullison, Controller's Office; Faye Fisher, Director of Human Resources; Fred Lighty, Esq., Solicitor's Office; George Connor, Director of Community & Economic Development; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Deb Freeman, Court Administrator; J. Scott Burford, Deputy Chief Clerk; Nick Chimienti, Sheriff; Donna S. Miller, Commissioners' Office; Kay Lengle, Human Resources; Steve Libhart, Director of EMA; Larry Moore, Parks & Recreation; Amy Harinath, Press Secretary; Steve Howe, Director of Tax Assessment; Melissa Bradley, Human Resources; Michelle Hornberger, Parks & Recreation; Jennifer Simpson, Court Administration; Tia Wise, Human Resources; Jen Locklier, Prison; Cathy Skinner, MDJ Office; Pam Rigby, Court Reporter; Kiersten Garced, Domestic Relations; Jenna Gamble, Domestic Relations; Melody Osborn, Commissioners' Office; Julie Mackey, Commissioners' Office; Ruby Doub, Commissioners' Office; and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Yvonne Hollins, Carol Howard, Rob Lesher, Roger Chantell, Mark Dietrick, Mike Musser, Shannon Williams-Gority, Joe Lewin, Morton Spector, Kathy Anderson-Martin, Jeff Piccola, Jeri Sims, Kris Weaver, Blake Lynch, Amy Logston, Katie Garland, Linda

Whipple, Mary Schwanger, Joseph Robinson, Jr., Ben Nolt, Dr. Patricia Silveyra, Linda Dellago, Ellen Kyzer and Tina Lynch

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:14 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the November 23, 2016 Workshop Meeting Minutes and the November 30, 2016 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the November 30, 2016 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

PUBLIC PARTICIPATION

There was none.

DEPARTMENT DIRECTORS/GUESTS

- A. Dauphin County Parks & Recreation
 - 1. County Charity Golf Outing Check Presentation

Mr. Dickson and Ms. Hornberger reported on The Commissioners Charity Golf Outing. This year's event raised more than \$41,000 for numerous charities. Over the life of the tournament, more than \$608,000 has been raised for local charities. 42 sponsors made up this year's event including: Faulkner Toyota; Dauphin Highlands Golf Course;

Hershey Entertainment and Resorts; the NRA and the Great American Outdoor Show; UGI; Highmark Blue Shield; Automated Logic; Zelenkofske Axelrod, LLC; Homeland HomeCare/Homeland Hospice; Capital Business Systems; Susquehanna Group Advisors; C.S. McKee; First National Bank; PrimeCare Medical; Print Works on Demand; Herbert, Rowland & Grubic, Inc.; M&T Bank; Lavery Law; Emerald Advisors; Kessler Topaz Meltzer & Check, LLP; Wilsbach Distributors; Oasis Management Systems; Pierce Park Group; Pennsylvania Housing and Finance Agency; Champions Sports Bar; Acadian Asset Management; Post & Shell; Physician's Mobile X-Ray; Commissioner George Hartwick, III; Commissioner Mike Pries; Dauphin County Crime Stoppers; ABC 27; Wilson Consulting Group; Mazzitti & Sullivan; PA Retirement Solutions; McKonly & Asbury; XpedX; Service 1st Restoration; Capital Blue Cross; District Attorney Ed Marsico; Harrisburg Senators; PNC Bank and RBC Capital Markets.

The following charities are recipients of the proceeds from this year's event.

Boys & Girls Club of Harrisburg – Yvonne Hollins & Blake Lynch
American Red Cross – Jeri Sims and Kris Weaver
The Vista Foundation – Linda Whipple
Dauphin County Crime Stoppers – Joe Lewin and Morton Spector
Vickie's Angel Walk – Mickey Minnich
The Program "It's About Change" – Dr. Carol Howard
Dauphin County Pretrial Services – Shannon Danley
Dauphin County Sheriff's Canine Unit – Nick Chimienti, Mike Klinger and Josh Long
United Way of the Capital Region – Amy Logston
South Central Pennsylvania Sickle Cell Council – Joe Robinson
New Birth of Freedom Council – Roger Chantell
The Salvation Army – Kathy Anderson-Martin
Estamos Unidos de PA – Dr. Patricia Silveyra
Panther Ram Foundation for the NutriPacks Program – Linda Dellago
Girl Scouts in the Heart of PA – Ellen Kyzer
CATRA – Ben Nolt & Mark Dietrick

The Commissioners thanked the sponsors and the charities for all their work in the community.

B. Dauphin County Commissioners

1. AFSCME Union Contract

Mr. Schreiber and Ms. Schwanger noted that this is the 5th Agreement in a row that was finalized without arbitration. This Agreement is for Court-Appointed Non-Professional Employees and runs from January 1, 2017 through December 31, 2019. 102 Employees voted on the Agreement and it was unanimous.

The Commissioners thanked the union representatives and management for their commitment to finalizing the Agreement.

Ms. Schwanger thanked the Commissioners and the management team for their work in reaching an Agreement.

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the Agreement between AFSCME Council 90, on behalf of Local 2800, Court-Appointed Non-Professional Employees and the County of Dauphin for the years January 1, 2017 through December 31, 2019.

Question: Mr. Haste – Aye; Mr. Pries – Absent and Mr. Hartwick – Aye; motion carried.

C. George Connor and Shannon Gority

1. Capital Region Water Presentation on New Generator **(Item CC under Matters Requiring Board Action)**

Mr. Connor and Ms. Gority reported on the funding for the new generator for Capital Region Water. The funding is in the amount of \$812,622 and is from the Community Development Block Grant Disaster Recovery Funds. The new generator would ensure the more than 60,000 Harrisburg-area residents have access to clean water for two days.

The Commissioners commended Shannon and George for recommending this acquisition.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners' Office.

HUMAN RESOURCES

There were no questions on the Personnel Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci indicated that this is the last packet for the year. He had six additional requisitions and all six were approved by the oversight Commissioner. They are on Page 8 for a printer that died in the Prothonotary's Office, Page 16 for the Sheriff's

Office – Crime Watch, Pages 9, 10 and 18 various items for Register of Wills related to the renovations in the Courthouse.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bid Award – Office Supplies for 2017

Mr. Baratucci noted that bids were received for the 2017 Office Supplies. W.B. Mason was the lowest bidder in the two categories – office supplies \$42,677.35 and computer/printer supplies \$88,859.90.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Bid Award to the low qualified bidder – W.B. Mason at a bid price of \$42,677.35 for office supplies and \$88,859.90 for computer/printer supplies.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

REPORT FROM BUDGET & FINANCE – MIKE YOHE, BUDGET DIRECTOR

Investment Report

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance December 14, 2016

- **December 2, 2016** transferred **\$1,355,668.64** to the **Payables** account from the County's Concentration account for checks issued that week.
- **December 9, 2016** transferred **\$3,087,797.52** to the **Payables** account and **\$2,340,010.85** to the **Payroll** account from the County's Concentration account for checks issued that week.
- **Wire Payments since last report: \$142,741.92**
- **Debt Service Payments since last report: \$480,000.00**
- **Term Investments**
 - None
- **Balance today in PA INVEST account #2100017144860: \$1,385.51 rate 0.593%**

- **Balance today in BB&T Bank investment account #1390003149591: \$163,179.08 rate 0.300%**
- **Balance today in First National Bank investment account #97014743: \$10,685,411.04 rate 0.580%**
- **Balance today in Integrity Bank Money Market Checking account #0206001209: \$10,040,459.24 rate 0.580%**
- **Balance today in Santander Bank investment account #9551017714: \$12,946,962.26 rate 0.570%**
- **Balance today in Customers Bank investment account #6459102: \$25,166,731.10 rate 0.580%**
- **Balance today in PLGIT Prime investment account #5033023: \$2,002,943.86 rate 0.660%**

No T.R.A.N. Line of Credit required for 2016.

Adoption of 2017 Budget

Mr. Yohe reported that the Budget has been on the table for 20 days. The only changes were to personnel issues. The General Fund increase is \$5.4 million. Page 4 shows the positions that were approved. Page 9 is the most important page – there is no budget increase for 2017.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adopt the 2017 Budget for Dauphin County.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor reported that the appointments to various Boards listed on the Agenda under Matters Requiring Board Action are pending until background checks are completed. There will be some additional appointments made in the new year.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the agenda that required review by the Solicitor’s Office is ready for approval.

MATTERS REQUIRING BOARD ACTION

- A. Satisfaction Piece for Jake R. Casher, Judd D. Casher and Bridget Q. Casher on the property located at 3230 Brookfield Road, Harrisburg, PA 17109 - \$5,000.00.
- B. Independent Contractor Agreement between Dauphin County (Coroner's Office) and Wayne K. Ross, MD., P.C. for 2017.
- C. Resolution #33 - 2016 approving the Hiring Freeze for 2017.
- D. Resolution #34 - 2016 – Tax Levy and Appropriation Resolution for 2017.
- E. Resolution #35 - 2016 – Master Resolution and Authorization for Depository Accounts and Treasury, VISA Purchasing Card Agreement, Resolutions for Extensions of Credit and Incumbency Certificate and Signature Card for the Card Procurement Program through PNC.
- F. Subordination Agreement for Robert T. Trent on the property located at 6212 Catherine St., Harrisburg, PA 17112.
- G. Subordination Agreement for Jennifer A. Picca on the property located at 6251 Heather Court, Harrisburg, PA 17112.
- H. Subordination Agreement for Denise E. Gwilt on the property located at 32 State Street, Middletown, PA 17057.
- I. Satisfaction Piece for Timothy M. Witmer and Erika M. Witmer on the property located at 198 Pine Street, Millersburg, PA 17061 - \$1,760.00.
- J. Satisfaction Piece for Rhonda Williams on the property located at 1834 Regina Street, Harrisburg, PA 17103 - \$2,000.00.
- K. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Perseus House, Inc.
 - 2. Triple P America, Inc.
 - 3. Natalie Burston, Esquire
- L. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Pressley Ridge, Inc.
- M. Amendments to Subsidized Legal Custodianship Agreement between Dauphin County (Children & Youth) and #2015-04 Amendment #1 and #2015-05 Amendment #1.
- N. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
 - 1. Positive Recovery Solutions, LLC
 - 2. Pennsylvania Counseling Services, Inc.
- O. Addendum #1 to the Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Pyramid Healthcare, Inc.
- P. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:

1. JG Early Intervention Specialists, Inc. – Amendment #2
 2. YWCA of Greater Harrisburg, Inc. – Amendment #1
 3. International Service Center, Inc. – Amendment #1
- Q. Emergency Solutions Grant Agreement between Dauphin County and the Commonwealth of Pennsylvania, Department of Community and Economic Development – Contract #C000064444.
- R. Human Services Development Fund Agreements between Dauphin County and:
1. International Service Center, Inc.
 2. Christian Churches United of the Tri-County Area, Inc.
 3. Shalom House, Inc.
 4. Contact Helpline, Inc.
 5. Capital Area Coalition on Homelessness, Inc.
- S. Contract between Dauphin County (Recorder of Deeds) and Kofile Technologies, Inc. for historical records preservation.
- T. Independent Contractor Agreement between Dauphin County (District Attorney's Office) and Gary T. Lathrop.
- U. Memorandum of Understanding between Dauphin County, the District Attorney and Swatara Township Police Department, Harrisburg City Police Department, Susquehanna Township Police Department, Steelton Borough Police Department and Penbrook Borough Police Department outlining the responsibilities relative to the pledges of funding of Emotional Support Services provided by Gary Lathrop.
- V. Proposal from Midwest for the renewal of the County's Excess Workers Compensation Insurance for the years 2017 and 2018.
- W. Pro Rata Share – JRS Partnership – Docket #2016-CV-8397-TX – Parcel #63-018-138 - \$1,876.80.
- X. Pro Rata Share – MRPI Fulling Mill LP/MRPI Fulling Mill LLC/Clarion Partners – Parcel #36-011-004 - \$1,462.00.
- Y. Consultant Agreement between Dauphin County (Economic Development) and Terry R. Haines.
- Z. Partial Refund of 2014-2016 Real Estate Taxes – Parcel #58-009-001 (S. 3rd Street) – Steelton Walnut LP d/b/a Felton Lofts - \$16,579.21.
- AA. Second Amendment to Cooperation Agreement between Dauphin County and the Lancaster County Solid Waste Management Authority.
- BB. Subordination Agreement for Edwin Soto on the property located at 1943 Caledonia Street, Harrisburg, PA 17104.
- CC. Subrecipient Agreement between Dauphin County and Capital Region Water for Drinking Water Emergency Generator Project.

DD. Resolution #36 - 2016 authorizing an additional \$15 charge per deed and mortgage as a recording fee to be collected in Dauphin County, which funds will be used to establish a demolition fund.

EE. 2017 Tourism Grants:

1. Hershey Harrisburg Regional Visitors Bureau (\$1,000,000 for Marketing Campaign and \$30,000 for Comprehensive Study)
2. CREDC - \$75,000
3. Big 33/Big 26 Baseball Classic - \$100,000
4. Harrisburg City Islanders - \$49,600
5. Whitaker Center for Science and the Arts - \$50,000
6. Dauphin County Parks & Recreation/Hershey Harrisburg Wine Country - \$50,000
7. National Rifle Association of America - \$75,000
8. National Civil War Museum - \$50,000
9. Senators Partners - \$45,000
10. Friends of PA Farm Show Foundation - \$30,000
11. Historical Society of Dauphin County - \$26,000
12. Pennsylvania National Horse Show - \$75,000
13. The American Literacy Corporation - \$11,000
14. Hershey Jr. Bears/PeeWee Cup - \$40,000
15. Londonderry Township - \$25,000
16. Twin Valley Players - \$15,000
17. PHR Baseball Association - \$7,500
18. Friends of Fort Halifax Park, Inc. - \$3,000
19. Hershey Jr. Bears - \$6,000
20. Township of Derry Industrial and Commercial Development Authority - \$10,000
21. Millersburg Borough - \$1,000
22. Millersburg Borough - \$500
23. Millersburg Borough - \$1,000
24. Chris "Handles" Franklin Foundation - \$3,000
25. Girls on the Run Capital Area - \$2,000
26. Harrisburg Beer Week - \$1,500
27. Youth Step USA Inc. - \$5,000
28. East Shore YMCA - \$3,000
29. Camp Curtin YMCA - \$2,000
30. Harrisburg Downtown Improvement District - \$5,000
31. Gamut Theatre Group, Inc. - \$5,000
32. Hamm Camp, Inc. - \$2,000
33. Harrisburg Young Professionals - \$4,000
34. Harrisburg Symphony Association - \$10,000
35. Harrisburg Area Riverboat Society, Inc. - \$18,000
36. Chinese Cultural & Arts Institute - \$5,000
37. High School Sports Live - \$30,000
38. Hershey Soccer Club - \$2,000
39. Central PA Figure Skating Club - \$15,000
40. Northern Dauphin County YMCA - \$5,000
41. Cystic Fibrosis Foundation - \$10,000
42. Cornish & Associates, Inc. - \$10,000
43. Theatre Harrisburg - \$7,500
44. Robert M. Jackson Veterans Center - \$5,000
45. The Three Star Foundation, Inc. - \$7,000
46. Central PA Friends of Jazz - \$15,000
47. Invica, LLC - \$15,500
48. Open Stage - \$5,000
49. Hershey Figure Skating Club - \$7,500

- 50. Hershey Symphony Orchestra - \$7,500
 - 51. Hummelstown Area Historical Society - \$7,000
 - 52. Hershey-Derry Township Historical Society - \$2,500
 - 53. Ned Smith Center for Nature and Art - \$4,500
 - 54. Gratz Fair Association - \$5,000
 - 55. Penn State Harrisburg Men's Basketball - \$2,500
- FF. Agreement between Dauphin County and Hadfield Elevator Co. Inc. for the Elevator Modernization Project at the Human Services Building.
 - GG. Resolution #37 - 2016 authorizing J. Scott Burford and other appropriate County officers, staff and employees to execute documents and take other appropriate action to sell and convey the County's interest in Tax Parcel #63-024-131 for \$520,000 as set forth in a contract for sale previously executed and entered into by Dauphin County.
 - HH. Escrow Agreement between Dauphin County, Robert Radebach, Esq. and Green Meadows Limited Partners I (Detweiler Property).
 - II. Escrow Agreement between Dauphin County, Robert Radebach, Esq. and Esme Detweiler Freedman, Frances D. Granatino and Susan K. Detweiler (Detweiler Property).
 - JJ. Dauphin County Juror Parking Agreement between Dauphin County and Park Harrisburg for the year 2017.
 - KK. Partial Refund of 2016 Real Estate Taxes – Parcel #31-030-004 (E. 2nd Street) – 2nd Street Realty Associates LP - \$8,614.84.
 - LL. Addendum to Representation Agreement between Dauphin County and Marcus & Millichap Real Estate for property located at the corner of S. 28th Street and Paxton Street (Vacant).
 - MM. Amendment to Purchase Agreement between Dauphin County and Marcus & Millichap for real property located at 3273 Paxton Street (Pizza Hut).
 - NN. United Concordia Renewal Dental Insurance Plan for 2017.
 - OO. Proposal to disassemble work stations in the Recorder of Deed office by Phillips Office Solutions.
 - PP. Letter of Support for the Stepping-Up Initiative (CJAB).
 - QQ. Savin Maintenance and Service Agreement between the Pennsylvania District Attorneys Institute and Dauphin County.
 - RR. Approval of the 2016-2017 Affirmative Action Plan.
 - SS. Resolution #38 – 2016 authorizing the acquisition of certain real estate in lieu of condemnation (Detweiler Property).
 - TT. 2017 Mileage Rate – 53.5 cents per mile.
 - UU. Appointment of Terry Haines and Roy Christ to the Affordable Housing Board - term expires December 31, 2018.
 - VV. Appointment of Randy Greider, Rennie Phillips and Keith E. Oellig to the Ag Land Preservation Board – terms expire December 31, 2019.

- WW. Appointment of Helen Kopp and Dharla Maiden to the Council on Aging Board – terms expire December 31, 2019.
- XX. Appointment of Lisa Lauver to the Capital Resource Conservation & Development Area Council Board of Directors – term expires November 2018.
- YY. Appointment of Gayla Molinelli Bush, Virginia Teter, Rev. Phillip T. Deal and Alan Bostdorf to the Children and Youth Advisory Board – terms expire December 31, 2019.
- ZZ. Appointment of Paul Anderson to the Conservation District Board – term expires December 31, 2020.
- AAA. Appointment of James Imler and Sheryl Rozman to the Board of Trustees for Fort Hunter – terms expire December 31, 2019.
- BBB. Appointment of Dave Shannon to the Dauphin County General Authority – term expires the 1st Monday of January 2022.
- CCC. Appointment of Matthew Steck to the Industrial Development Authority/Economic Development Corporation – term expires 1st Monday of January 2022.
- DDD. Appointment of Gary Crissman, Floyd Stokes and Diane McNaughton to the Dauphin County Library Board – terms expire December 31, 2017.
- EEE. Appointment of Keith Oellig and Robert Spandler to the Dauphin County Planning Commission – Mr. Oellig’s term expires December 31, 2020 and Mr. Spandler’s term expires December 31, 2018 (filling an unexpired term).
- FFF. Appointment of Charles Wallace to the Dauphin County Redevelopment Authority – term expires December 31, 2021.
- GGG. Appointment of Clint Cullison to the Hershey Harrisburg Regional Visitors Bureau Board – term expires December 31, 2019.
- HHH. Appointment of MSgt. Jamie Wolf to the Dauphin County Local Emergency Planning Committee (LEPC).
- III. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through III listed above under Matters Requiring Board Action, noting that Mr. Hartwick abstained on Item EE37 and Mr. Pries abstained on Item EE20.

Discussion:

Mr. Hartwick thanked Mary Smith on the direct marketing campaign, which boosted local economic return and Dauphin County was able to surpass Lancaster County. The Board is always trying to figure out ways to put more heads on beds to increase revenue. Resolution #36-2016 is from a piece of legislation that was enacted this year. It allows counties to charge a fee of up to \$15 on the cost of recording deeds, mortgages or both and to use the funds

generated from that for demolition of blighted property. He also supports the Stepping Up Initiative, which will address the number of mentally ill in prisons by creating alternatives. Dauphin County will be one of the first counties to move forward with this initiative.

Mr. Pries noted the passing of Dave Trimbur who was very instrumental in the Big 33. He will be missed.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS' DISCUSSION & ACTIONS

There was none.

CORRESPONDENCE

The following correspondence was received in the Commissioners' Office and will be handled by the staff appropriately.

- A. Notification from Glace Associates, Inc. advising that Gratz Borough Water Revenue Fund, managed by the Gratz Borough Municipal Authority, is submitting an application to DEP for a Water Allocation Permit (Renewal) WA 22-380A for Cold Spring.
- B. Notification from Snyder, Secary & Associates, LLC advising that Talley Petroleum Enterprises, Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of one new 2-story office building with approximately 4,535 square feet of building footprint area with a possible expansion on the north side of Allentown Blvd. in East Hanover Township.
- C. Notification from H. Edward Black and Associates, Ltd. advising that The Salvation Army is applying to DEP for a NPDES Permit for stormwater discharges associated with construction of a worship and community center with play grounds, parking lots, utilities and stormwater management.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz