

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' LEGISLATIVE MEETING
WEDNESDAY, SEPTEMBER 24, 2014
10:00 A.M.**

**Final - Revised
Tuesday, September 23, 2014
3:00 p.m.**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES
 - September 3, 2014 Workshop Meeting
 - September 10, 2014 Legislative Meeting
 - September 10, 2014 Salary Board Meeting
- V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS
- VI. PUBLIC PARTICIPATION
- VII. DIRECTORS/GUESTS
- VIII. SALARY BOARD
 - A. Controller's Office
 - 1. Abolish a Full-Time Accounts Payable Assistant position, Range 01012, Step 01, Grade 01, Salary \$12.65 p/h, effective September 24, 2014.
 - B. Costs & Fines
 - 1. Create an Administrative Assistant 1 position, Range 01484, Step 01, Grade 01, Salary \$13.96 p/h, effective September 29, 2014.
 - 2. Abolish a Full-Time Accounts Clerk 3 position, Range 01483, Step 01, Grade 01, Salary \$12.67 p/h, effective September 29, 2014.
 - C. Facility Maintenance
 - 1. Abolish a Part-Time Custodian Interim Fill position, Range 09050, Step 01, Grade 01, Salary \$7.40 p/h, effective September 29, 2014.
 - D. Court Administration
 - 1. Create a Full-Time Divorce Master position, Range 00121, Step 01, Grade 01, Salary \$30.31 p/h, effective September 29, 2014.
- IX. HUMAN RESOURCES
 - A. Personnel Packet
- X. RANDY BARATUCCI, PURCHASING DIRECTOR

- A. Purchase Orders
- XI. REPORT FROM BUDGET & FINANCE DIRECTOR – MIKE YOHE
 - A. Investment Report
- XII. REPORT FROM CHIEF CLERK/CHIEF OF STAFF – CHAD SAYLOR
- XIII. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XIV. MATTERS REQUIRING BOARD ACTION
 - A. Purchase of Service Agreement between Dauphin County (Children & Youth) and Demage, Inc.
 - B. Adoption Assistance Agreements #2014-40 and #2014-41.
 - C. Child Welfare Education for Leadership (CWEL) Program Agreements between Dauphin County, the University of Pittsburgh and:
 - 1. Courtney M. Underkoffler
 - 2. Ryan K. Hackenberg
 - 3. Sadie K. Kinnarney
 - 4. Ashley Bell
 - D. Purchase of Service Agreements between Dauphin County (MH/ID) and:
 - 1. Arcturus Home Care, LLC
 - 2. Help Services, Inc.
 - E. Amendments to Purchase of Service Agreements between Dauphin County (MH/ID) and:
 - 1. Allegheny Valley School, Inc. – Amendment #1
 - 2. Bry & Wms Medical, Inc. t/d/b/a ComForcare Senior Services – Amendment #1
 - 3. Cumberland-Dauphin-Harrisburg Transit Authority t/d/b/a Capital Area Transit – Amendment #1
 - 4. Lynn Cummings, MS, CCL-SLP – Amendment #1
 - 5. Bonnie R. Quackenbush, MA, CCC-SLP – Amendment #1
 - 6. Cherie M. Rodgers, MA, CCC-SLP – Amendment #1
 - F. License Agreement between Dauphin County (MH/ID) and Bradley Routzhan.
 - G. Fatherhood Grant Agreement between Dauphin County and the Community Action Commission, Inc.
 - H. Family Center Grant Agreement between Dauphin County and the Community Action Commission, Inc.
 - I. Stipulation of Settlement – Shri Sai Middletown, LLC – Parcel #36-007-081 (851 Eisenhower Blvd.) – Docket #2013-CV-9752-TX.
 - J. Stipulation of Settlement – Best Western Premier – Parcel #35-074-047 (800 East Park Drive) – Docket #2013-CV-8588-TX.

- K. Termination Letter to NACo and CaremarkPCS Health, L.P. regarding prescription program.
- L. Termination Letter to NACo and Careington regarding Dental Program.
- M. Lease Agreement between Dauphin County (Human Resources) and De Lage Landen Financial Services, Inc. for a Lanier MPC3003 Digital Color Copy System.
- N. Maintenance Agreement: Dauphin County Work Release Center 1 and 2 Boilers between Dauphin County and Latshaw, Inc.
- O. Repository Bid received from Come Up Properties, LLC (Manuella Romero) – Parcel #02-032-029 (434 S. 17th St.) - \$500.00.
- P. Partial Refund of 2014 Real Estate Taxes – Parcel #35-046-018 (5941 Longview Rd.) – Sheila McGonnell - \$182.08.
- Q. Partial Refund of 2009-2013 Real Estate Taxes – Parcel #43-038-044 (5005 Mountain Ridge Lane) – Richard & Barbara Monk - \$474.50.
- R. Satisfaction Piece for Ashleigh Dunaway on the property located at 5212 Woodlawn Drive, Harrisburg, PA 17109 - \$3,000.
- S. Satisfaction Piece for Dana McLaughlin on the property located at 3651A Derry Street, Harrisburg, PA 17111 - \$2,778.32.
- T. Partial Refund of 2008-2014 Real Estate Taxes – Parcel #35-116-069 (466 Kennedy Dr.) – Michael & Maryann Gelehrter - \$456.05.
- U. Service Contract #85000185 between Dauphin County (Treasurer's Office) and Dunbar Armored, Inc.
- V. Bills of Sale between Dauphin County (EMA) and:
 - 1. Berrysburg Borough
 - 2. Paxtang Borough
 - 3. West Hanover Township
- W. Extension of the Household Hazardous Waste Disposal Agreement between Dauphin County and WM Curbside, LLC.
- X. Service Agreement between Dauphin County and Benefit Design Specialists, Inc. (Flexible Spending Account.)
- Y. Environmental Review for Activity/Project that is Exempt or Categorically Excluded Not Subject to Section 58.5 – Shelter Plus Care Program – Continuum of Care (Housing Authority of Dauphin County).
- Z. Appointment of Bill Hayles to the Tourism Board. Mr. Hayles' term will expire December 31, 2016.
- AA. Training Packet.
- XV. FORMER BUSINESS
- XVI. NEW BUSINESS

XVII. COMMISSIONERS' DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

- A. Notification from the Federal Energy Regulatory Commission regarding York Haven Hydroelectric Project's application for a new license for continued project operation.
- B. Notification from the Federal Energy Regulatory Commission regarding a draft Programmatic Agreement for the Conowingo Hydroelectric Project No. 405-106.
- C. Notification from the Federal Energy Regulatory Commission regarding the denial of extension of time request for the following Projects: York Haven Hydroelectric Project, Muddy Run Pumped Storage Project and the Conowingo Hydroelectric Project.
- D. Notification from the Federal Energy Regulatory Commission regarding a draft Programmatic Agreement for the York Haven Hydroelectric Project No. 1888-030.
- E. Notification from Light-Heigel & Associates, Inc. advising that the Mifflin Township Board of Supervisors are applying to DEP for a General Permit 11 to replace four existing CMP culverts with 4 new SLCPP culverts and place riprap.
- F. Notification from Evans Engineering, Inc. advising that they are submitting a Chapter 105 Water Obstructions and Encroachment General Permit registration to DEP for replacement of an existing culvert at 140 Fulling Mill Road.
- G. Notification from the Lancaster County Solid Waste Management Authority advising that they are applying to DEP for a Minor Permit Modification Application for the construction of a service water recycle system at the Susquehanna Resource Management Complex.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

******THE RETIREMENT BOARD MEETING WILL CONVENE IMMEDIATELY FOLLOWING THE COMMISSIONERS' MEETING.******

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, OCTOBER 1, 2014 AT 6:00 P.M. – A COMMISSIONERS' WORKSHOP MEETING – EAST HANOVER TOWNSHIP, 8848 JONESTOWN RD., GRANTVILLE, PA 17028. ******

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”